

SCOTT COUNTY SCHOOL BOARD

MINUTES OF REGULAR MEETING, TUESDAY, OCTOBER 1, 2019

The Scott County School Board met for a regular meeting on Tuesday, October 1, 2019 at 6:30 p.m. at the Scott County School Board Office, 340 E. Jackson Street, Gate City, VA 24251 with the following members present:

David Templeton, Chairman
Larry Horton
Gail L. McConnell
Linda Gillenwater
Lon Stephen "Steve" Sallee, Jr., Vice-Chairman

ABSENT: None

OTHERS PRESENT: John I. Ferguson, Division Superintendent; Jason Smith, Assistant Superintendent; Will Sturgill, School Board Attorney; Beverly Stidham, Purchasing Agent/Clerk of the Board; Amanda Clark, Heritage TV; Robert Sallee, Maintenance Supervisor; Kathy Musick, VPE Representative; and Makayla Jaramillo, Teacher/VEA Representative.

CALL TO ORDER/MOMENT OF SILENCE/PLEDGE OF ALLEGIANCE: Chairman David Templeton called the regular meeting of the Scott County School Board to order at 6:30 p.m. and welcomed everyone to the meeting. The members and audience observed a moment of silence and Mr. Gail McConnell led in citing the *Pledge of Allegiance*.

APPROVAL OF AGENDA: On a motion by Mr. Larry Horton, seconded by Mr. Steve Sallee, all members voting aye, the Board voted to approve the agenda with one addition under Superintendent's items as follows: E: Approval of Alternative Accreditation Plan.

APPROVAL OF SEPTEMBER 5, 2019 REGULAR BOARD MEETING MINUTES: On a motion by Mr. Gail McConnell, seconded by Mr. Steve Sallee, all members voting aye, the Board voted to approve the minutes of the September 5, 2019 regular meeting as presented.

APPROVAL OF CLAIMS: On a motion by Mr. Steve Sallee, seconded by Ms. Linda Gillenwater, all members voting aye, the Board voted to approve the claims as presented on October 1, 2019 as follows:
School operating fund invoices and payroll direct deposit in the amount of \$736,477.31 as shown by warrants #8129574-8129806; electronic payroll direct deposit in the amount of \$1,349,964.03 as shown by electronic tax deposits in the amount of \$953,156.29. Cafeteria fund invoices and payroll in the amount of \$133,013.30 as shown by warrants #1019464-1019500 & electronic payroll direct deposit in the amount of \$41,312.67. Electronic payroll tax deposits in the amount of \$11,327.11. Head start invoices totaling \$72,700.62 as shown by warrants #20694-20788.

SUPERINTENDENT'S REPORT:

APPROVAL OF EARLY HEAD START PRELIMINARY FINANCIAL REPORT, AUGUST, 2019:
(APPENDIX A) On a motion by Mr. Larry Horton, seconded by Mr. Gail McConnell, all members voting aye, the Board voted to approve the August 2019 preliminary Early Head Start financial report as presented by Superintendent Ferguson on behalf of Head Start Director Kathy Wilcox.

APPROVAL OF HEAD START FINANCIAL REPORT, AUGUST 2019: (APPENDIX B) On a motion by Ms. Linda Gillenwater, seconded by Mr. Gail McConnell, all members voting aye, the Board voted to

approve the August 2019 Head Start financial report as presented by Superintendent Ferguson on behalf of Head Start Director Kathy Wilcox.

Superintendent Ferguson asked the Board if there were any questions regarding the September 2019 Director's Report as provided by Ms. Wilcox, there being none, the next agenda item was presented.

Superintendent Ferguson discussed with the Board the Report on Student Enrollment and Pupil-Teacher Ratio (**Appendix C**). This information is based on the 10 day enrollment period for K-3, Middle/High School enrollment and the 2019-2020 Special education Student-Inclusion Teacher Ratio in the classroom. All statistics and comparison to the 2018-19 academic year are outlined in Appendix C.

APPROVAL OF ALTERNATIVE ACCREDITATION PLAN: (Appendix D) On a motion by Mr. Steve Sallee, seconded by Ms. Linda Gillenwater, all members voting aye, the Board voted to approve the request for an alternative accreditation plan-Graduation cohort of fifty or fewer students for Twin Springs High School for the 2019-2020 academic year.

CLOSED MEETING: Mr. Steve Sallee made a motion to enter into closed meeting at 6:44p.m. to discuss Teachers and Coaches as provided in Section 2.2-3711 of the Code of Virginia, as amended, the motion was seconded by Mr. Gail McConnell, all members voting aye.

RETURN FROM CLOSED MEETING: All members present returned from the closed meeting at 7:30 p.m. with a roll call vote being held, and on a motion by Mr. Steve Sallee, seconded by Mr. Gail McConnell, the Board returned to regular session and Mr. Sallee cited the following certification of the closed meeting:

CERTIFICATION OF CLOSED MEETING:

WHEREAS, the Scott County School Board has convened a closed meeting on the date pursuant to an affirmative recorded vote and in accordance with the provisions of the Freedom of the Information Act and,

WHEREAS, Section 2.2-3711 of the Code of Virginia requires certification, by this Scott County School Board that such meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED, that the Scott County School Board hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies and (ii) only such public matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Scott County School Board in the closed meeting.

ROLL CALL VOTE:

AYES: David Templeton, Steve Sallee, Gail McConnell, Larry Horton, and Linda Gillenwater.

NAYS: None.

ITEMS BY ASSISTANT SUPERINTENDENT, JASON SMITH:

APPROVAL OF OVERNIGHT FIELD TRIP REQUEST:

On a motion by Mr. Steve Sallee, seconded by Ms. Linda Gillenwater, all members voting aye, the Board voted to approve the overnight field trip request by Hilton Elementary School to Bryson City, NC on May 21-23, 2020.

On a motion by Mr. Larry Horton, seconded by Mr. Steve Sallee, all members voting aye, the Board voted to approve the overnight field trip request by Rye Cove High School Band to attend the All District Clinic in Abingdon, VA on January 31-February 1, 2020.

PERSONNEL:

On a motion by Mr. Gail McConnell, seconded by Mr. Steve Sallee, all members voting aye, (with one abstention) the Board voted to approve the Revised, updated Rye Cove High School coaching list **(Appendix E)** for the 2019-2020 Academic year.

EMPLOYMENT:

On a motion by Mr. Larry Horton, seconded by Mr. Steve Sallee, all members voting aye, the Board voted to approve the employment of Cassandra Conley, teacher, effective, September 30, 2019.

On a motion by Ms. Linda Gillenwater, seconded by Mr. Larry Horton, all members voting aye, the Board voted to approve the employment of Mark McCracken, Head Softball coach, Twin Springs High School, effective October 1, 2019.

On a motion by Mr. Gail McConnell, seconded by Ms. Linda Gillenwater, all members voting aye, the Board voted to approve the employment of Aneisha Stidham, Assistant softball coach, Twin Springs High School, effective October 1, 2019.

On a motion by Ms. Linda Gillenwater, seconded by Mr. Steve Sallee, all members voting aye, the Board voted to approve the employment of Dare Bond, JV Softball coach, Twin Springs High School, effective October 1, 2019.

On a motion by Mr. Gail McConnell, seconded by Mr. Larry Horton, all members voting aye, the Board voted to approve the employment of Mike Larkin, assistant girls' Basketball coach, Twin Springs High School, effective October 1, 2019.

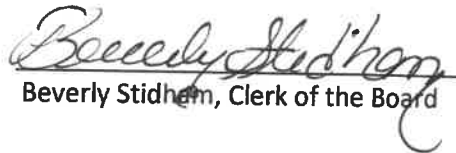
On a motion by Mr. Larry Horton, seconded by Mr. Steve Sallee, all members voting aye, the Board voted to approve the employment of Tim Spicer, bus driver, effective October 1, 2019.

BOARD MEMBER COMMENTS: None.

ADJOURNMENT: There being no further business to discuss, the regular meeting of the Scott County School Board was adjourned at 7:45 p.m.



David Templeton, Chairman



Beverly Stidham, Clerk of the Board

APPENDIX FOR OCTOBER BOARD MEETING MINUTES:

- A.** Approval of Early Head Start Preliminary Financial Report – August 2019
- B.** Approval of Head Start Financial Report – August 2019
- C.** **2019-2020** Report on Student Enrollment and Pupil-Teacher Ratio
- D.** Approval of Alternative Accreditation Plan

SCOTT COUNTY PUBLIC SCHOOL HEAD START EARLY HEAD START FINANCIAL REPORT

GRANT #03HP00004902 (9/1/18-8/31/19)

PRELIMINARY REPORT

AUGUST 2019

REVENUE	CURRENT MONTH	YTD	APPROVED FUNDING	UNCOLLECTED FUNDING	%
Federal Funds	30,946.56	320,721.55	378,506.00	57,784.45	15%
USDA	1,774.70	23,863.27	-	-	
Donations, Other Revenue	-	983.00	-	-	
TOTAL	\$ 32,721.26	\$ 345,567.82	\$ 378,506.00	\$ 57,784.45	15%

EXPENSES	CURRENT MONTH	YTD	BUDGETED FUNDING	AVAILABLE FUNDING	%
PERSONNEL					
Payroll Expenses	19,563.94	210,378.24	202,403.00	(7,975.24)	-4%
Fringe	6,262.62	68,393.34	93,348.00	24,954.66	27%
TRAVEL					
Out of Town Travel	-	-	1,000.00	1,000.00	100%
SUPPLIES					
Office Supplies	696.87	1,261.94	3,000.00	1,738.06	58%
Postage	-	220.00	100.00	(120.00)	-120%
Food Supplies	1,336.69	23,840.21	31,492.27	7,652.06	24%
Food Service Supplies	38.73	128.63	1,000.00	871.37	87%
Educational Supplies	561.25	3,671.21	20,983.00	17,311.79	83%
Medical & Dental Supplies	-	69.52	1,000.00	930.48	93%
Janitorial Supplies	149.02	560.86	1,000.00	439.14	44%
CONTRACTUAL					
Mental Health Services	7.50	262.50	1,000.00	737.50	74%
EQUIPMENT					
Medical & Dental Equipment	-	12,468.96	12,468.00	(0.96)	0%
OTHER					
Rent	-	-	-	-	0%
Utilities	207.68	2,336.28	4,500.00	2,163.72	48%
Telephone	231.60	2,547.75	3,000.00	452.25	15%
Child Liability Insurance	-	-	144.00	144.00	100%
Maintenance & Repair	527.22	4,788.97	6,760.00	1,971.03	29%
Local Travel	93.91	176.24	660.00	483.76	73%
Parent Activities	35.55	89.14	600.00	510.86	85%
Audit Fee (Accounting & Legal)	-	-	1,000.00	1,000.00	100%
Publications, Ads, & Printing	71.86	71.86	500.00	428.14	86%
Health Services	-	52.10	1,000.00	947.90	95%
Field Trips	-	262.96	4,067.00	3,804.04	94%
Discretionary Funds	-	75.14	1,320.00	1,244.86	94%
Transition	-	-	500.00	500.00	100%
Health Examinations	-	-	300.00	300.00	100%
Assoc. Dues & Fees	120.00	1,279.44	1,500.00	220.56	15%
Training	1,250.30	6,951.75	8,707.00	1,755.25	20%
TOTAL	\$ 31,154.74	\$ 339,887.04	\$ 403,352.27	\$ 63,465.23	16%

IN-KIND (NON-FEDERAL SHARE)	CURRENT MONTH	YTD	IN-KIND BUDGETED	IN-KIND REMAINING	%
Parents & Volunteer	5,295.04	67,056.51	73,463.00	6,406.49	9%
School District	845.15	10,692.82	9,150.00	(1,542.82)	-17%
Donations	1,964.38	21,663.18	12,015.00	(9,648.18)	-80%
TOTAL	\$ 8,104.57	\$ 99,412.51	\$ 94,628.00	\$ (4,784.51)	-5%

ADMINISTRATIVE COST	CURRENT MONTH	YTD	ADMIN. COST BUDGETED	ADMIN. COST REMAINING
Personnel	2,508.69	27,114.80	30,020.00	2,905.20
Travel	-	-	200.00	200.00
Supplies	139.37	252.38	600.00	347.62
Other	473.08	3,470.20	4,208.00	737.80
TOTAL	\$ 3,121.14	\$ 30,837.38	\$ 35,028.00	4,190.62

AUG. ADMIN. COST	0.7%
YTD ADMIN. COST	7.0%

**SCOTT COUNTY PUBLIC SCHOOL HEAD START
EARLY HEAD START PROGRAM
FINANCIAL REPORT SUMMARIZATION
GRANT #03HP00004902 (9/1/18-8/31/19)**

AUGUST 2019

REVENUES: \$30,946.56 – Federal Funds; \$1,774.70 – USDA (July)

EXPENSES:

Personnel

- Payroll/Fringe: EHS staff (contracted/non-contracted) payroll & fringe benefits.

Supplies

- Office Supplies: General program expenses.
- Food Supplies/Food Service Supplies: CACFP meals purchased for centers & non-food meal preparation supplies.
- Educational Supplies: General program expenses.
- Janitorial Supplies: General program expenses.

Contractual

- Mental Health Services: May services

Other

- Utilities: Utility service for centers.
- Telephone: Telephone/internet service for centers.
- Maintenance & Repair: General program expenses.
- Local Travel: Gasoline for HS vans.
- Parent Activities: Refreshments for PC meeting.
- Publications, Ads, & Printing: Job advertisement fees.
- Association, Dues, & Fees: Virginia Head Start Association fees.
- Training: ARC Instructor training, 1-2-3 Read Training, and refreshments provided during training.

In-Kind Match: \$8,104.57. The remaining in-kind for the budget period has been met.

Administrative Costs: \$3,124.14. The year-to-date administrative cost is 7%, not to exceed 15%.

Credit Card Expenses: \$1,887.58. See attached credit card expense report.

10:47 AM
09/08/19
Accrual Basis

Scott County Public School Head Start
Custom Transaction Detail Report

August 2019

Memo		Account		Debit	Credit	Balance
2175-3471-6813-5614-1067-123 read training 7/29/7/30		20-3800 · Training		150.00	-150.00	
1087-ARC instructor training 8/29-8/30		20-3800 · Training		225.00	-375.00	
1086-ARC instructor training 8/29-8/30		20-3800 · Training		225.00	-600.00	
7/31/19 pre service training		20-3800 · Training		54.48	-654.48	
pre service training		20-3800 · Training		242.58	-897.06	
pyramid moder training 8/8/19		20-3800 · Training		88.00	-985.06	
1083-office supplies		6001 · Office Supplies		40.00	-1,025.06	
1089-office supplies		6001 · Office Supplies		165.48	-1,190.54	
1090-office supplies		6001 · Office Supplies		122.16	-1,312.70	
pre service training refreshments		6002 · Food Supplies		22.75	-1,335.45	
1089-kitchen towels		6005 · Janitorial Supplies		12.00	-1,347.45	
1075-potty training materials for classrooms		6013 · Educational Supplies		295.71	-1,643.16	
1068-educational supplies		6013 · Educational Supplies		146.69	-1,789.85	
1093-pre service		6013 · Educational Supplies		59.00	-1,848.85	
1068-food service supplies		6002A · Food Service Supplies		38.73	-1,887.58	
				1,887.58	0.00	-1,887.58

SCOTT COUNTY PUBLIC SCHOOL HEAD START
HEAD START FINANCIAL REPORT
GRANT #03CH3469-05 (1/1/19-12/31/19)

AUGUST 2019

REVENUE	CURRENT MONTH	YTD	APPROVED FUNDING	UNCOLLECTED FUNDING	%
Federal Funds	119,493.24	814,083.67	1,348,584.00	534,500.33	40%
USDA	-	80,027.83	-	-	
Donations, Other Revenue	-	831.42	-	-	
TOTAL \$	119,493.24	\$ 894,942.92	\$ 1,348,584.00	\$ 534,500.33	40%

EXPENSES	CURRENT MONTH	YTD	BUDGETED FUNDING	AVAILABLE FUNDING	%
PERSONNEL					
Payroll Expenses	69,008.08	544,708.35	854,943.00	310,234.65	36%
Fringe	34,891.25	202,126.94	326,918.00	124,791.06	38%
TRAVEL					
Out of Town Travel	-	247.45	1,500.00	1,252.55	84%
SUPPLIES					
Office Supplies	733.14	4,952.70	8,000.00	3,047.30	38%
Postage	-	408.79	1,000.00	591.21	59%
Food Supplies	411.88	64,929.46	86,497.83	21,568.37	25%
Food Service Supplies	-	717.63	2,000.00	1,282.37	64%
Educational Supplies	5,352.56	11,477.41	23,880.42	12,403.01	52%
Medical & Dental Supplies	-	63.46	1,500.00	1,436.54	96%
Janitorial Supplies	427.10	1,292.33	2,000.00	707.67	35%
CONTRACTUAL					
Mental Health Services	-	825.00	2,500.00	1,675.00	67%
OTHER					
Rent	800.00	7,200.00	9,600.00	2,400.00	25%
Utilities	806.87	10,689.11	21,000.00	10,310.89	49%
Telephone	966.10	8,464.43	14,400.00	5,935.57	41%
Child Liability Insurance	-	-	740.00	740.00	100%
Maintenance & Repair	4,669.67	9,547.46	20,000.00	10,452.54	52%
Local Travel	-	1,296.35	2,300.00	1,003.65	44%
Parent Activities	30.00	982.00	3,500.00	2,518.00	72%
Audit Fee (Accounting & Legal)	-	-	2,750.00	2,750.00	100%
Publications, Ads, & Printing	1,255.43	9,778.04	14,500.00	4,721.96	33%
Health Services	-	171.24	3,125.00	2,953.76	95%
Field Trips	1,308.30	1,398.30	1,000.00	(398.30)	-40%
Discretionary Funds	-	446.67	3,300.00	2,853.33	86%
Health Examinations	68.30	141.21	250.00	108.79	44%
Assoc. Dues & Fees	865.00	2,252.11	1,840.00	(412.11)	-22%
Training	209.31	11,069.98	20,399.00	9,329.02	46%
TOTAL \$	121,802.99	\$ 895,186.42	\$ 1,429,443.25	\$ 534,256.83	37%

IN-KIND (NON-FEDERAL SHARE)	CURRENT MONTH	YTD	IN-KIND BUDGETED	IN-KIND REMAINING	%
Parents & Volunteer	5,130.07	77,644.26	57,613.00	(20,031.26)	-35%
School District	24,032.51	146,793.62	243,750.00	96,956.38	40%
Donations	4,575.46	29,444.45	35,783.00	6,338.55	18%
TOTAL \$	33,738.04	\$ 253,882.33	\$ 337,146.00	\$ 83,263.67	25%

ADMINISTRATIVE COST	CURRENT MONTH	YTD	ADMIN. COST BUDGETED	ADMIN. COST REMAINING
Personnel	14,723.01	108,683.07	159,915.00	51,231.93
Travel	-	27.22	165.00	137.78
Supplies	116.02	747.14	1,300.00	552.86
Other	2,460.70	18,404.36	31,796.00	13,391.64
TOTAL \$	17,299.73	\$ 127,861.79	\$ 193,176.00	65,314.21

AUGUST ADMIN. COST	1.2%
YTD ADMIN. COST	8.6%

**SCOTT COUNTY PUBLIC SCHOOL HEAD START
HEAD START PROGRAM
FINANCIAL REPORT SUMMARIZATION
GRANT #03CH3469-05 (1/1/19-12/31/19)**

AUGUST 2019

REVENUES: \$119,493.24 – Federal Funds

EXPENSES:

Personnel

- Payroll/Fringe: Head Start staff (contracted/non-contracted) payroll & fringe benefits.

Supplies

- Office Supplies: General expenses for program.
- Food Supplies: CACFP meals purchased for centers & non-food meal preparation supplies.
- Educational Supplies: General expenses for program, book of the month order.
- Janitorial Supplies: General expenses for program.

Other

- Rent: HS Office, September 19.
- Utilities: Utility service for centers & HS office.
- Telephone: Telephone/internet service for office & centers.
- Maintenance & Repair: Routine maintenance fees for centers, strip & wax flooring at centers, & vinyl underpinning/deck staining at Dungannon.
- Parent Activities: Mileage reimbursement to PC representatives.
- Publications, Ads, & Printing: Copier contracts for office & centers.
- Field Trips: Bus field trip fees (Jan-Jun 19)
- Health Examinations: Physical/TB fees for staff.
- Association, Dues & Fees: Virginia Head Start Association annual membership dues
- Training: Refreshments provided during training.

In-Kind Match: \$33,738.04. The remaining in-kind for the budget period is 25%.

Administrative Costs: \$17,299.73. The year-to-date administrative cost is 8.6%, not to exceed 15%.

Credit Card Expenses: \$491.32. See attached credit card expense report.

August 2019

Name	Memo	Account	Debit	Credit	Original Amount	Balance
Bank of America-Platinum Plus	pyramid model training 8/8/19	20-3800 · Training	42.00		-42.00	-42.00
Bank of America-Platinum Plus	quickbooks subscription fee August 2019	6001 · Office Supplies	141.00		-141.00	-183.00
Bank of America-Platinum Plus	1074-food supplies	6002 · Food Supplies	98.16		-98.16	-281.16
Bank of America-Platinum Plus	1074-janitorial supplies	6005 · Janitorial Supplies	156.20		-156.20	-437.36
Bank of America-Platinum Plus	1074-educational supplies	6013 · Educational Supplies	53.96		-53.96	-491.32
			<u>491.32</u>	<u>0.00</u>		<u>-491.32</u>

Memo

To: School Board Members

From: Jason Smith, Assistant Superintendent

Date: October 1, 2019

Re: 2019-2020 Student-Classroom Teacher Ratio

Attached you will find the student-classroom teacher ratio and inclusion special education teacher-student ratio. This is based on our 10 day enrollment. Also, as a reference, the 2018-2019 student-classroom teacher ratio is attached.

2019-2020 Classroom Student-Teacher Ratio Elementary/Intermediate Based on 10 Day Enrollment

School	DPS	DIS	FBP	HES	NES	RCI	SES	WCES	YES	Division
Number of students	270	68	80	114	238	167	523	342	164	1,966
Number of teachers	15	4	6	8	14	8	27	17	11	110
Teacher: Student Ratio (School)	18 To 1	17 To 1	13.3 To 1	14.25 To 1	17 To 1	20.9 To 1	19.4 To 1	20.1 To 1	14.9 To 1	17.9 To 1
K-3 students	212	N/A	80	60	120	N/A	290	191	99	1,052
K-3 teachers	12	N/A	6	4	8	N/A	15	11	7	63
K-3 Teacher: Student Ratio	17.7 To 1	N/A	13.3 To 1	15 To 1	15 To 1	N/A	19.3 To 1	17.4 To 1	14.1 To 1	16.7 To 1

2019-2020 Classroom Student-Teacher Ratio
Middle/High
Based on 10 Day Enrollment

School	GCMS	GCMS	RGHS	TSHS	Division
Number of students	957		258	231	1,446
Number of teachers	54		19	19	92
Teacher: Student Ratio (School)	17.7 To 1		13.4 To 1	12.2 To 1	15.7 To 1

2019-2020 Classroom Special Education Student-Inclusion Teacher Ratio Based on 10 Day Enrollment

School
Number of
students
Number of
teachers
Teacher:
Student
Ratio
(School)

DIS	DPS	FBP	HES	NES	RCI	SES	WCES	YES	Division
12	36	11	11	22	21	63	29	7	212
1	3	1	1	2	1.5	4	2	1	16.5
12 To 1	12 To 1	11 To 1	11 To 1	11 To 1	14 To 1	15.7 To 1	14.5 To 1	7 To 1	12.8 To 1

School
Number of
students
Number of
teachers
Teacher:
Student
Ratio
(School)

GCMS	GCHS	RCHS	TSHS	Division
33	45	28	172	
66				
2.5	2.5	2	10.5	
3.5				
16.5 To 1	18 To 1	14 To 1	16.3 To 1	

2018-2019 Classroom Student-Teacher Ratio Elementary/Intermediate Based on 10 Day Enrollment

School	DPS	DIS	FBP	HES	NES	RCI	SES	WCES	YES	Division
Number of students	270	65	74	128	231	164	530	340	156	1,958
Number of teachers	15	4	5	8	14	8	27	16	10	107
Teacher: Student Ratio	18 To 1	16.3 To 1	14.8 To 1	16 To 1	16.5 To 1	20.5 To 1	19.6 To 1	21.3 To 1	15.6 To 1	18.3 To 1
(School)										
K-3 students	203	N/A	74	79	118	N/A	302	190	96	1,062
K-3 teachers	12	N/A	5	5	8	N/A	15	10	7	62
K-3 Teacher: Student Ratio	16.9 To 1	N/A	14.8 To 1	15.8 To 1	14.8 To 1	N/A	20.1 To 1	19 To 1	13.7 To 1	17.1 To 1

2018-2019 Classroom Student-Teacher Ratio Middle/High Based on 10 Day Enrollment

School	GCMS	GCHS	RCHS	TSHS	Division
Number of students	983		245	221	1,449
Number of teachers	54		19	18	91
Teacher: Student Ratio (School)	18.2 To 1		12.9 To 1	12.3 To 1	15.9 To 1

2018-2019 Classroom Special Education Student-Inclusion Teacher Ratio Based on 10 Day Enrollment

**School
Number of
students
Number of
teachers
Teacher:
Student
Ratio
(School)**

DIS	DPS	FBP	HES	NES	RCI	SES	WCES	YES	Division
10	27	3	9	20	16	74	21	9	193
1	2	1	1	2	1.5	6	2	1	17.5
10 To 1	13.5 To 1	8 To 1	9 To 1	10 To 1	10.6 To 1	12.3 To 1	10.5 To 1	8 To 1	11 To 1

**School
Number of
students
Number of
teachers
Teacher:
Student
Ratio
(School)**

GCMS	GCCHS	RCCHS	TSCHS	Division
47	45	40	214	
4	2.5	2.5	15	
129 To 1	18 To 1	16 To 1	14.3 To 1	

COMMONWEALTH OF VIRGINIA
DEPARTMENT OF EDUCATION
RICHMOND, VIRGINIA

**REQUEST FOR APPROVAL OF AN ALTERNATIVE ACCREDITATION PLAN –
GRADUATION COHORT OF FIFTY OR FEWER STUDENTS**

The *Regulations Establishing Standards for Accrediting Public Schools in Virginia* (8 VAC 20-131-10 et. seq.) set the minimum standards public schools must meet to be accredited by the Board of Education. Accreditation of public schools is required by the Standards of Quality (§§ 22.1-253.13:1 et. seq.). The annual accrediting cycle for public schools is July 1 through June 30. This cover sheet, with the supporting documentation, must be submitted to the Department of Education for review and recommendation to the Board at least 90 days prior to August 1 of the school year in which the plan is to be implemented.

8 VAC 20-131-420.D of the *Regulations Establishing Standards for Accrediting Public Schools in Virginia* states (in part):

... schools with a graduation cohort of 50 or fewer students as defined by the graduation rate formula adopted by the board may request that the board approve an alternative accreditation plan to meet the graduation and completion index benchmark.

The Guidelines Governing the Implementation of Certain Provisions of the Regulations Establishing Standards for Accrediting Public Schools in Virginia, states:

In accordance with the provisions of 8VAC20-131-420(B) of the standards, waivers may be granted by the board based on submission of a request from the division superintendent and chairman of the local school board. The request shall include documentation of the justification and need for the waiver.

We, the undersigned, submit this request for review and approval by the Board of Education and understand that we are expected to appear before the Board to discuss the program and respond to questions raised.

Date Approved by the Local School Board

Signature – Chairman of the School Board

Submission Date

Signature – Division Superintendent

ALTERNATIVE ACCREDITATION PLAN TEMPLATE
GRADUATION COHORT OF FIFTY OR FEWER STUDENTS

School Name: Twin Springs High School

Division Name: Scott County Schools

School Address: 273 Titan Lane

Contact Person: Jordan Mullins

Phone Number: 276.479.2185

Email: Jordan.mullins@scottschools.com

Proposed Duration of Plan: Five years, including the 2019-2020 accreditation cycle

Grade Levels Served: 8-12

Number of Students Enrolled by Grade: 8th—47; 9th—48; 10th—48; 11th—41; 12th—48

Rationale:

If this school has a graduation cohort of 50 or fewer students and the school does not meet the 88% Graduation Completion Index (GCI) benchmark, the school is applying for an alternative accreditation plan as indicated in 8 VAC 20-131-420.D of the *Regulations Establishing Standards for Accrediting Public Schools in Virginia*.

Due to the small cohort size, one student can make a significant difference in the index. For this reason, the GCI alone is not an appropriate measure for the school; additional criteria are needed to determine accreditation.

List the additional performance criteria on which you propose to base the school's accreditation and provide a proposed points award for meeting each criteria. The GCI cannot be changed. Additional criteria proposed must be objective, measurable, and directly address the school's graduation rate. This will be different for each school.

Description of Additional Criteria	Points Added to GCI for Meeting Criteria
CGI bonus for 30% of students enrolled in Dual Enrollment classes	1
CGI bonus for 50% of graduates enrolling in post-secondary education, joining the military, or obtaining full time employment	1
CGI bonus for 25% of students receiving CTE certification	1
CGI bonus 80% of students graduating with an Advanced or Standard diploma	1

The criteria listed above will be applied to the GCI only if: a) the school fails to meet the GCI benchmark for full accreditation, and b) the cohort size for the graduating class is 50 or fewer students

according to the On-Time Graduation Rate cohort formula. If the criteria are applied, the maximum number of GCI points allowable according to cohort size will be:

- No bonus points assigned for 0-14 students. A written appeal to the State Superintendent of Public Instruction will be submitted.
- Maximum of five (5) points for cohorts of 15-20 students.
- Maximum of four (4) points for cohorts of 21-40 students.
- Maximum of three (3) points for cohorts of 41-50 students.

The division will submit a written appeal of the accreditation rating to the State Superintendent of Instruction for cohort sizes of less than 15 students or in cases where special circumstances warrant explanation and consideration in addition to the maximum point values outlined above.

List those individuals who were involved in the development of the proposed plan.
Jordan Parrish Mullins
Bridgett Rose-Barnette