

SCOTT COUNTY SCHOOL BOARD

DRAFT

MINUTES OF REGULAR MEETING, THURSDAY, NOVEMBER 7, 2019

The Scott County School Board met for a regular meeting on Thursday, November 7, 2019 at 6:30 p.m. at the Scott County School Board Office, 340 E. Jackson Street, Gate City, VA 24251 with the following members present:

David Templeton, Chairman

ABSENT: None

Larry Horton

Gail L. McConnell

Linda Gillenwater

Lon Stephen "Steve" Sallee, Jr., Vice-Chairman

OTHERS PRESENT: John I. Ferguson, Division Superintendent; Jason Smith, Assistant Superintendent; Will Sturgill, School Board Attorney; Beverly Stidham, Purchasing Agent/Clerk of the Board; Angela Johnson, School Nutrition Agent/ Head Start Payroll Clerk/ Deputy Clerk of the Board; Robert Sallee, Maintenance Supervisor; Billy Nash, Instructor-SCCTC; Rhonda Kilgore, Teacher-VPE Representative; Amanda Clark, Heritage TV; and Representatives from The Law Firm of Kimberly C Haugh PC; Chafin Law Firm/Campbell Law Firm & Dumas Law Firm.

CALL TO ORDER/MOMENT OF SILENCE/PLEDGE OF ALLEGIANCE: Chairman David Templeton called the regular meeting of the Scott County School Board to order at 6:30 p.m. and welcomed everyone to the meeting. The members and audience observed a moment of silence and Mr. Larry Horton led in citing the *Pledge of Allegiance*.

APPROVAL OF AGENDA: On a motion by Mr. Steve Sallee, seconded by Mr. Larry Horton, all members voting aye, the Board voted to approve the agenda for the November 7, 2019 meeting as presented.

APPROVAL OF OCTOBER 1, 2019 REGULAR BOARD MEETING MINUTES: On a motion by Mr. Gail McConnell, seconded by Ms. Linda Gillenwater, all members voting aye, the Board voted to approve the minutes of the October 1, 2019 regular meeting as presented.

APPROVAL OF CLAIMS: On a motion by Mr. Larry Horton, seconded by Mr. Steve Sallee, all members voting aye, the Board voted to approve the claims as presented on November 7, 2019 as follows:

School operating fund invoices and payroll direct deposit in the amount of \$730,096.42 with Voided check #8129837 (\$323.78) as shown by warrants #8130009-8130271; electronic payroll direct deposit in the amount of \$1,455,018.41 as shown by electronic tax deposits in the amount of \$565,489.81. Cafeteria fund invoices and payroll in the amount of \$177,819.60 as shown by warrants #1019557-1019606 & electronic payroll direct deposit in the amount of \$45,904.84. Electronic payroll tax deposits in the amount of \$14,294.98. Head start invoices totaling \$76,500.20 as shown by warrants #20789-20875.

PRESENTATIONS: LITIGATION AGAINST MANUFACTURERS, DISTRIBUTORS, AND SELLERS OF ELECTRONIC CIGARETTES AND VARYING PRODUCTS-DISCUSSION/APPROVAL:

Representatives from the Law Firm of Kimberly C Haugh PC; Chafin Law Firm/Campbell Law Firm & Dumas Law Firm spoke to the Board concerning approval of retaining legal representation on behalf of the students of Scott County outlining the growing problem of abuse of electronic cigarettes and varying products sold on the market targeting our young population. They spoke to the fact that one vendor in particular targets the younger population of this type of use due to the fact that special flavors are used to make this type of product popular among teens. They spoke to the alarming statistics of the health risks involved with these types of products. The Board and the School Board Attorney, Will Sturgill asked pertinent questions to gain information about the involvement of the Board with this issue. The Board decided to talk about this and gain more information before moving ahead with any type of representation at this time.

PUBLIC COMMENT: No public comment at this meeting.

SUPERINTENDENT'S REPORT:

FIRST SEMESTER, 2ND QUARTER ALLOCATIONS-APPROVAL; (APPENDIX A): On a motion by Mr. Gail McConnell, seconded by Mr. Larry Horton, all members voting aye, the Board voted to approve the First Semester, Second Quarter Allocations for the School district.

Superintendent Ferguson informed the Board of the Region VII Legislative Listening Session to be held on November 13, 2019 at 6:00 p.m. at the Southwest VA Higher Education Center.

Superintendent Ferguson informed the Board that Scott County was the recipient of \$174,156 in grant monies for the 2019 School Security Grant award.

APPROVAL OF SEPTEMBER 2019 HEAD START FINANCIAL REPORT: (APPENDIX B) On a motion by Mr. Larry Horton, seconded by Mr. Gail McConnell, all members voting aye, the Board voted to approve the September 2019 Head Start financial report as presented by Superintendent Ferguson on behalf of Head Start Director, Kathy Wilcox.

APPROVAL OF SEPTEMBER 2019 EARLY HEAD START FINANCIAL REPORT: (APPENDIX C) On a motion by Ms. Linda Gillenwater, seconded by Mr. Steve Sallee, all members voting aye, the Board voted to approve the September 2019 Early Head Start financial report as presented by Superintendent Ferguson on behalf of Head Start Director, Kathy Wilcox.

Superintendent Ferguson presented the October 2019 Head Start Director's Report for the Board's review; with no questions or concerns being raised, the next agenda item was presented.

CLOSED MEETING: Mr. Steve Sallee made a motion to enter into closed meeting at 6:58 p.m. to discuss Head Start personnel, Teachers, Coaches, Principals, and Custodians as provided in section 2.2-3711 of the Code of Virginia, as amended, the motion was seconded by Mr. Gail McConnell, all members voting aye.

RETURN FROM CLOSED MEETING: All members present returned from the closed meeting at 8:27 p.m. with a roll call vote being held, and on a motion by Mr. Steve Sallee, seconded by Mr. Gail McConnell, the Board returned to regular session and Mr. Sallee cited the following certification of the closed meeting:

CERTIFICATION OF CLOSED MEETING:

WHEREAS, the Scott County School Board has convened a closed meeting on the date pursuant to an affirmative recorded vote and in accordance with the provisions of the Freedom of the Information Act and,

WHEREAS, Section 2.2-3711 of the Code of Virginia requires certification, by this Scott County School Board that such meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED, that the Scott County School Board hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies and (ii) only such public matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Scott County School Board in the closed meeting.

ROLL CALL VOTE:

AYES: David Templeton, Steve Sallee, Gail McConnell, Larry Horton, and Linda Gillenwater.
NAYS: None.

ITEMS BY ASSISTANT SUPERINTENDENT, JASON SMITH:
APPROVAL OF OVERNIGHT FIELD TRIP REQUEST:

On a motion by Mr. Steve Sallee, seconded by Mr. Larry Horton, all members voting aye, the Board voted to approve the overnight field trip request by Gate City Middle School for a Band Trip to Hershey Pennsylvania from June 9-12, 2019.

On a motion by Mr. Gail McConnell, seconded by Ms. Linda Gillenwater, all members voting aye, the Board voted to approve the overnight field trip request by Gate City High School for the Girls' High School Basketball Tournament to Orlando FL in December 2020.

On a motion by Mr. Steve Sallee, seconded by Mr. Larry Horton, all members voting aye, the Board voted to approve the overnight field trip request by Gate City High School for the Senior Regional Orchestra Band Trip to Lynchburg, VA on November 7-9, 2019.

On a motion by Mr. Larry Horton, seconded by Mr. Gail McConnell, all members voting aye, the Board voted to approve the overnight field trip request by Rye Cove High School for three (3) students to participate in the Macy's Day Parade on November 23-30, 2019.

PERSONNEL:

On a motion by Mr. Gail McConnell, seconded by Mr. Larry Horton, all members voting aye, the Board voted to approve the Substitute List as presented by Assistant Superintendent, Mr. Jason Smith as follows: **(Appendix D)**

RESIGNATIONS:

On a motion by Ms. Linda Gillenwater, seconded by Mr. Steve Sallee, all members voting aye, the Board voted to approve the resignation request of Tyler Burton, custodian, effective, October 3, 2019.

On a motion by Mr. Larry Horton, seconded by Ms. Linda Gillenwater, all members voting aye, the Board voted to approve the resignation request of Mr. Keith Warner, assistant boys' basketball coach Twin Springs High School, effective October 7, 2019.

On a motion by Mr. Gail McConnell, seconded by Mr. Steve Sallee, all members voting aye, the Board voted to approve the resignation request of Ms. Cindy Gibson, bus aide, effective October 23, 2019.

On a motion by Mr. Larry Horton, seconded by Ms. Linda Gillenwater, all members voting aye, the Board voted to approve the resignation request of Ms. April White, teaching assistant, Head Start, effective, October 28, 2019.

On a motion by Ms. Linda Gillenwater, seconded by Mr. Gail McConnell, all members voting aye, the Board voted to approve the resignation request of Mr. Charles Quillen, assistant football coach, Twin Springs High School, effective for the 2019-2020 Season.

On a motion by Mr. Larry Horton, seconded by Mr. Steve Sallee, all members voting aye, the Board voted to approve the resignation request of Mr. Stephen Taylor, Teacher/Assistant Principal, effective November 1, 2019.

EMPLOYMENT:

On a motion by Mr. Gail McConnell, seconded by Ms. Linda Gillenwater, all members voting aye, the Board voted to approve the employment of Jared Finch, assistant boys' basketball coach, Twin Springs High School, effective October 7, 2019.

On a motion by Ms. Linda Gillenwater, seconded by Mr. Steve Sallee, all members voting aye, the Board voted to approve the employment of Tyler Warner, non-stipend Middle School boys' basketball coach, Twin Springs High School, effective October 7, 2019.

On a motion by Mr. Larry Horton, seconded by Mr. Steve Sallee, all members voting aye, the Board voted to approve the employment of Conethia Trent, bus aide, effective October 21, 2019.

On a motion by Mr. Gail McConnell, seconded by Mr. Larry Horton, all members voting aye, the Board voted to approve the employment of Michael Burd, custodian, effective October 22, 2019.

On a motion by Mr. Gail McConnell, seconded by Ms. Linda Gillenwater, all members voting aye, the Board voted to approve the employment of Charles Quillen, non-stipend football coach, Twin Springs High School, effective for the 2019-2020 Season.

On a motion by Ms. Linda Gillenwater, seconded by Mr. Gail McConnell, all members voting aye, the Board voted to approve the employment of Matthew Elliott, assistant football coach, Twin Springs High School, effective for the 2019-2020 Season (1/2 Supplement).

On a motion by Mr. Larry Horton, seconded by Mr. Steve Sallee, all members voting aye, the Board voted to approve the employment of Randy Kilgore, assistant football coach, Twin Springs High School, effective for the 2019-2020 Season (1/2 Supplement).

On a motion by Ms. Linda Gillenwater, seconded by Mr. Larry Horton, all members voting aye, the Board voted to approve the employment of Tony Dean, non-stipend JV girls' basketball coach, Twin Springs High School, effective November 7, 2019.

On a motion by Mr. Gail McConnell, seconded by Mr. Larry Horton, the Board voted to approve the employment of Kelli Powers, non-stipend JV girls' basketball coach, Twin Springs High School, effective November 7, 2019.

LEAVE OF ABSENCE:

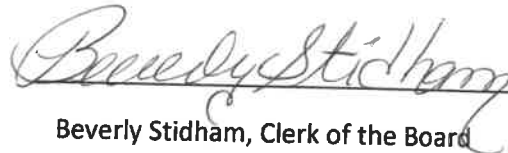
On a motion by Mr. Steve Sallee, seconded by Mr. Gail McConnell, all members voting aye, the Board voted to approve the leave of absence for Employee #840095, Effective October 15, 2019 to the end of the 2019-2020 School Year.

BOARD MEMBER COMMENTS: Mr. Larry Horton wished everyone a Happy Thanksgiving. No other Board comments were given at the November meeting.

ADJOURNMENT: There being no further business to discuss, the regular meeting of the Scott County School Board was adjourned at 8:42 p.m.



David Templeton, Chairman



Beverly Stidham, Clerk of the Board

APPENDIX FOR NOVEMBER BOARD MEETING MINUTES:

- A.** Approval of First Semester-2nd Quarter School Allocations
- B.** Approval of September 2019 Head Start Financial Report
- C.** Approval of September 2019 Early Head Start Financial Report

**2019-2020 ALLOCATIONS 1ST SEMESTER
2ND QUARTER-NOVEMBER 7, 2019**

SCHOOL	COPIER	REM./INST	LIBRARY	BUS/TECH	FAM/SCI	BAND	CUSTODIAL	TOTAL
DPS	\$1,750.00	\$2,400.00	\$350.00				\$3,600.00	\$8,100.00
DIS	\$1,000.00	\$550.00	\$100.00				\$900.00	\$2,550.00
FBPS	\$1,000.00	\$550.00	\$100.00				\$900.00	\$2,550.00
HES	\$1,000.00	\$1,100.00	\$200.00				\$1,800.00	\$4,100.00
NES	\$1,500.00	\$1,925.00	\$300.00				\$3,150.00	\$6,875.00
RCI	\$1,000.00	\$1,375.00	\$225.00				\$2,250.00	\$4,850.00
SES	\$2,750.00	\$4,400.00	\$600.00				\$5,875.00	\$13,625.00
WCES	\$2,125.00	\$2,750.00	\$400.00				\$4,500.00	\$9,775.00
YES	\$1,125.00	\$1,375.00	\$250.00				\$2,250.00	\$5,000.00
GCMS	\$1,700.00	\$2,750.00	\$600.00	\$300.00		\$2,500.00	\$4,500.00	\$12,350.00
GCHS	\$2,500.00	\$5,225.00	\$1,000.00	\$1,200.00	\$1,250.00	\$5,000.00	\$7,675.00	\$23,850.00
TSHS	\$1,020.00	\$1,650.00	\$450.00	\$750.00	\$750.00	\$3,250.00	\$2,700.00	\$10,570.00
RCHS	\$1,190.00	\$1,925.00	\$450.00	\$750.00	\$750.00	\$3,250.00	\$3,150.00	\$11,465.00
SCCTC	\$1,000.00	\$22,916.67					\$1,750.00	\$25,666.67
TOTAL	\$20,660.00	\$50,891.67	\$5,025.00	\$3,000.00	\$2,750.00	\$14,000.00	\$45,000.00	\$141,326.67

SCOTT COUNTY PUBLIC SCHOOL HEAD START
HEAD START FINANCIAL REPORT
GRANT #03CH3469-05 (1/1/19-12/31/19)

SEPTEMBER 2019

REVENUE	CURRENT MONTH	YTD	APPROVED FUNDING	UNCOLLECTED FUNDING	%
Federal Funds	114,707.27	928,790.94	1,747,094.00	818,303.06	47%
CACFP	5,374.86	85,402.69	-	-	
Donations, Other Revenue	-	831.42	-	-	
TOTAL \$	120,082.13	\$ 1,015,025.05	\$ 1,747,094.00	\$ 818,303.06	47%

EXPENSES	CURRENT MONTH	YTD	BUDGETED FUNDING	AVAILABLE FUNDING	%
PERSONNEL					
Payroll Expenses	65,033.18	609,741.53	854,943.00	245,201.47	29%
Fringe	24,335.79	226,462.73	326,918.00	100,455.27	31%
TRAVEL					
Out of Town Travel	-	247.45	1,500.00	1,252.55	84%
SUPPLIES					
Office Supplies	765.80	5,718.50	8,000.00	2,281.50	29%
Postage	-	408.79	1,000.00	591.21	59%
Food Supplies	2,937.89	67,867.35	91,872.69	24,005.34	26%
Food Service Supplies	23.96	741.59	2,000.00	1,258.41	63%
Educational Supplies	5,964.44	17,441.85	39,180.42	21,738.57	55%
Medical & Dental Supplies	23.93	87.39	1,500.00	1,412.61	94%
Janitorial Supplies	413.76	1,706.09	2,000.00	293.91	15%
EQUIPMENT					
Classroom/Outdoor Equipment	-	-	95,000.00	95,000.00	100%
CONTRACTUAL					
Mental Health Services	-	825.00	2,500.00	1,675.00	67%
Other Contracts	-	-	288,210.00	288,210.00	100%
OTHER					
Rent	800.00	8,000.00	9,600.00	1,600.00	17%
Utilities	1,192.56	11,881.67	21,000.00	9,118.33	43%
Telephone	1,131.19	9,595.62	14,400.00	4,804.38	33%
Child Liability Insurance	-	-	740.00	740.00	100%
Maintenance & Repair	1,614.21	11,161.67	20,000.00	8,838.33	44%
Local Travel	448.56	1,744.91	2,300.00	555.09	24%
Parent Activities	30.00	1,012.00	3,500.00	2,488.00	71%
Audit Fee (Accounting & Legal)	-	-	2,750.00	2,750.00	100%
Publications, Ads, & Printing	1,566.24	11,344.28	14,500.00	3,155.72	22%
Health Services	-	171.24	3,125.00	2,953.76	95%
Field Trips	-	1,398.30	1,000.00	(398.30)	-40%
Discretionary Funds	206.45	653.12	3,300.00	2,646.88	80%
Health Examinations	-	141.21	250.00	108.79	44%
Assoc. Dues & Fees	186.81	2,438.92	1,840.00	(598.92)	-33%
Training	8,123.97	19,193.95	20,399.00	1,205.05	6%
TOTAL \$	114,798.74	\$ 1,009,985.16	\$ 1,833,328.11	\$ 823,342.95	45%

IN-KIND (NON-FEDERAL SHARE)	CURRENT MONTH	YTD	IN-KIND BUDGETED	IN-KIND REMAINING	%
Parents & Volunteer	19,506.32	97,150.58	134,686.00	37,535.42	28%
School District	96,715.59	243,509.21	246,379.00	2,869.79	1%
Donations	14,249.48	43,693.93	55,709.00	12,015.07	22%
TOTAL \$	130,471.39	\$ 384,353.72	\$ 436,774.00	\$ 52,420.28	12%

ADMINISTRATIVE COST	CURRENT MONTH	YTD	ADMIN. COST BUDGETED	ADMIN. COST REMAINING
Personnel	14,943.65	123,626.72	159,915.00	36,288.28
Travel	-	27.22	165.00	137.78
Supplies	117.96	865.10	1,300.00	434.90
Other	7,168.01	25,572.37	31,796.00	6,223.63
TOTAL \$	22,229.62	\$ 150,091.41	\$ 193,176.00	43,084.59

SEPTEMBER ADMIN. COST	1.4%
YTD ADMIN. COST	9.7%

**SCOTT COUNTY PUBLIC SCHOOL HEAD START
HEAD START PROGRAM
FINANCIAL REPORT SUMMARIZATION
GRANT #03CH3469-05 (1/1/19-12/31/19)**

SEPTEMBER 2019

REVENUES: Federal Funds - \$114,707.27; CACFP - \$5,374.86

EXPENSES:

Personnel

- Payroll/Fringe: Head Start staff (contracted/non-contracted) payroll & fringe benefits.

Supplies

- Office Supplies: General expenses for program.
- Food Supplies/Food Service Supplies: CACFP meals purchased for centers & non-food meal preparation supplies.
- Educational Supplies: General expenses for program, COR Advantage licenses, & CCR Family Outcomes Surveys
- Medical & Dental Supplies: General expenses for program.
- Janitorial Supplies: General expenses for program.

Other

- Rent: HS Office, October 19.
- Utilities: Utility service for centers & HS office.
- Telephone: Telephone/internet service for office & centers.
- Maintenance & Repair: Routine maintenance fees for centers, pest control.
- Local Travel: Gasoline for HS vans & staff mileage reimbursement.
- Parent Activities: Mileage reimbursement to PC representatives.
- Publications, Ads, & Printing: Copier contracts for office & centers.
- Discretionary Funds: Reimbursements to education staff for the purchase of classroom materials.
- Association, Dues & Fees: Pre-employment screening fees.
- Training: Pyramid Model, MAT IS, and CLASS observation training.

In-Kind Match: \$130,471.39. The remaining in-kind for the budget period is 12%.

Administrative Costs: \$22,229.62. The year-to-date administrative cost is 9.7%, not to exceed 15%.

Credit Card Expenses: \$3,200.81. See attached credit card expense report.

Custom Transaction Detail Report

September 2019

Name	Memo	Account	Debit	Credit	Balance
Bank of America-Platinum Plus	1129-S023892296.002-Shoe 1&2	3310 · Maintenance & Repair	187.27		-187.27
Bank of America-Platinum Plus	quickbooks Sept. subscription fee	6001 · Office Supplies	141.00		-328.27
Bank of America-Platinum Plus	1112-supplies	6002 · Food Supplies	19.86		-348.13
Bank of America-Platinum Plus	1115-supplies	6005 · Janitorial Supplies	3.49		-351.62
Bank of America-Platinum Plus	1114-supplies	6005 · Janitorial Supplies	18.98		-370.60
Bank of America-Platinum Plus	1115-supplies	6013 · Educational Supplies	31.28		-401.88
Bank of America-Platinum Plus	1112-supplies	6013 · Educational Supplies	202.28		-604.16
Bank of America-Platinum Plus	1114-supplies	6013 · Educational Supplies	111.06		-715.22
Bank of America-Platinum Plus	4715-annual student licenses	6013 · Educational Supplies	2,360.60		-3,075.82
Bank of America-Platinum Plus	parent meeting prizes	6017 · Discretionary Center Funds	20.00		-3,095.82
Bank of America-Platinum Plus	parent meeting prizes	6017 · Discretionary Center Funds	20.00		-3,115.82
Bank of America-Platinum Plus	1114-supplies	6002A · Food Service Supplies	23.96		-3,139.78
Bank of America-Platinum Plus	CLASS observer training- meals	20-3800 · Training	30.10		-3,169.88
Bank of America-Platinum Plus	CLASS observer training-meals	20-3800 · Training	30.93		-3,200.81
			3,200.81	0.00	-3,200.81

**SCOTT COUNTY PUBLIC SCHOOL HEAD START
EARLY HEAD START FINANCIAL REPORT
GRANT #03HP00004903 (9/1/19-8/31/20)**

SEPTEMBER 2019

REVENUE	CURRENT MONTH	YTD	APPROVED FUNDING	UNCOLLECTED FUNDING	%
Federal Funds	24,569.57	24,569.57	372,363.00	347,793.43	93%
CACFP	-	-	-	-	
Donations, Other Revenue	-	-	-	-	
TOTAL	\$ 24,569.57	\$ 24,569.57	\$ 372,363.00	\$ 347,793.43	93%

EXPENSES	CURRENT MONTH	YTD	BUDGETED FUNDING	AVAILABLE FUNDING	%
PERSONNEL					
Payroll Expenses	18,399.37	18,399.37	217,876.00	199,476.63	92%
Fringe	6,170.20	6,170.20	82,425.00	76,254.80	93%
TRAVEL					
Out of Town Travel	-	-	3,024.00	3,024.00	100%
SUPPLIES					
Office Supplies	-	-	3,000.00	3,000.00	100%
Postage	-	-	100.00	100.00	100%
Food Supplies	-	-	7,629.00	7,629.00	100%
Food Service Supplies	-	-	1,000.00	1,000.00	100%
Classroom/Ed. Supplies	-	-	16,862.00	16,862.00	100%
Medical & Dental Supplies	-	-	1,000.00	1,000.00	100%
Transition Supplies	-	-	500.00	500.00	100%
Janitorial Supplies	-	-	1,500.00	1,500.00	100%
CONTRACTUAL					
Mental Health Services	-	-	1,620.00	1,620.00	100%
EQUIPMENT					
N/A	-	-	-	-	0%
OTHER					
Rent	-	-	-	-	0%
Utilities	-	-	4,500.00	4,500.00	100%
Telephone	-	-	3,000.00	3,000.00	100%
Maintenance & Repair	-	-	7,193.00	7,193.00	100%
Local Travel	-	-	660.00	660.00	100%
Parent Activities	-	-	600.00	600.00	100%
Audit Fee (Accounting & Legal)	-	-	1,000.00	1,000.00	100%
Publications, Ads, & Printing	-	-	500.00	500.00	100%
Health Services	-	-	1,000.00	1,000.00	100%
Field Trips	-	-	4,067.00	4,067.00	100%
Discretionary Funds	-	-	1,800.00	1,800.00	100%
Health Examinations	-	-	300.00	300.00	100%
Assoc. Dues & Fees	-	-	2,500.00	2,500.00	100%
Training	-	-	8,707.00	8,707.00	100%
TOTAL	\$ 24,569.57	\$ 24,569.57	\$ 372,363.00	\$ 347,793.43	93%

IN-KIND (NON-FEDERAL SHARE)	CURRENT MONTH	YTD	IN-KIND BUDGETED	IN-KIND REMAINING	%
Parents & Volunteer	8,052.50	8,052.50	68,271.00	60,218.50	88%
School District	8,776.76	8,776.76	9,205.00	428.24	5%
Donations	13,726.00	13,726.00	15,615.00	1,889.00	12%
TOTAL	\$ 30,555.26	\$ 30,555.26	\$ 93,091.00	\$ 62,535.74	67%

ADMINISTRATIVE COST	CURRENT MONTH	YTD	ADMIN. COST BUDGETED	ADMIN. COST REMAINING
Personnel/Fringe	6,015.16	6,015.16	28,778.00	22,762.84
Travel	-	-	484.00	484.00
Supplies	-	-	496.00	496.00
Other	402.61	402.61	6,993.00	6,590.39
TOTAL	\$ 6,417.77	\$ 6,417.77	\$ 36,751.00	\$ 30,333.23

SEPT. ADMIN. COST	1.5%
YTD ADMIN. COST	1.5%

**SCOTT COUNTY PUBLIC SCHOOL HEAD START
EARLY HEAD START PROGRAM
FINANCIAL REPORT SUMMARIZATION
GRANT #03HP00004903 (9/1/19-8/31/20)**

SEPTEMBER 2019

REVENUES: Federal funds - \$24,569.57

EXPENSES:

Personnel

- Payroll/Fringe: EHS staff (contracted/non-contracted) payroll & fringe benefits.

In-Kind Match: \$30,555.26. The remaining in-kind for the budget period is 67%.

Administrative Costs: \$6,417.77. The year-to-date administrative cost is 1.5%, not to exceed 15%.

Credit Card Expenses: \$2,538.51. See attached credit card expense report.

11:30 AM
10/09/19
Cash Basis

Scott County Public School Head Start Custom Transaction Detail Report September 2019

Name	Memo	Account	Debit	Credit	Original Amount	Balance
Powell Valley National Bank	meals purchased out of town training	20-3800 · Training	13.76		-13.76	-13.76
Powell Valley National Bank	meals purchased out of town training	20-3800 · Training	17.63		-17.63	-31.39
Powell Valley National Bank	1127-adult CPR certification	20-3800 · Training	176.00		-176.00	-207.39
Powell Valley National Bank	1133-dss central registry search	5201 · Postage	496.60		-496.60	-703.99
Powell Valley National Bank	1096-sticky notes	6001 · Office Supplies	7.00		-7.00	-710.99
Powell Valley National Bank	Duffield EHS-parent orientation	6002 · Food Supplies	35.08		-35.08	-746.07
Powell Valley National Bank	Weber City EHS	6002 · Food Supplies	51.94		-51.94	-798.01
Powell Valley National Bank	1119-food supplies	6002 · Food Supplies	80.02		-80.02	-878.03
Powell Valley National Bank	1099-toothpaste	6004 · Medical & Dental Supplies	23.34		-23.34	-901.37
Powell Valley National Bank	1099-tyso	6005 · Janitorial Supplies	11.98		-11.98	-913.35
Powell Valley National Bank	1119-janitorial supplies	6005 · Janitorial Supplies	33.42		-33.42	-946.77
Powell Valley National Bank	1097-safety door covers, lock, containers, sticky dots	6013 · Educational Supplies	39.79		-39.79	-986.56
Powell Valley National Bank	1099-wipe	6013 · Educational Supplies	114.94		-114.94	-1,101.50
Powell Valley National Bank	1096-cold packs	6013 · Educational Supplies	6.00		-6.00	-1,107.50
Powell Valley National Bank	8594203-4715-Annual student licenses	6013 · Educational Supplies	382.80		-382.80	-1,490.30
Powell Valley National Bank	1119-diapers	6013 · Educational Supplies	384.80		-384.80	-1,875.10
Powell Valley National Bank	1126-fall art supplies	6013 · Educational Supplies	131.88		-131.88	-2,006.98
Powell Valley National Bank	1130-sand for centers	6013 · Educational Supplies	399.74		-399.74	-2,406.72
Powell Valley National Bank	1131-laptop battery	6013 · Educational Supplies	32.81		-32.81	-2,439.53
Powell Valley National Bank	parent meeting door prizes	6017 · Discretionary Center Funds	20.00		-20.00	-2,459.53
Powell Valley National Bank	parent meeting door prizes	6017 · Discretionary Center Funds	20.00		-20.00	-2,479.53
Powell Valley National Bank	1096-kitchen supplies	6002A · Food Service Supplies	16.00		-16.00	-2,495.53
Powell Valley National Bank	1131-toaster& knife set	6002A · Food Service Supplies	42.98		-42.98	-2,538.51
			<u>2,538.51</u>	<u>0.00</u>		<u>-2,538.51</u>