

SCOTT COUNTY SCHOOL BOARD

MINUTES OF FY20 BUDGET CLOSE-OUT MEETING, JUNE 24, 2020

The Scott County School Board met for a Budget Close-Out Meeting on Wednesday, June 24, 2020 at 4:00 p.m. at the Scott County Career & Technical Center, 387, Broadwater Avenue, Gate City, VA 24251 with the following members present:

David Templeton, Chairman

ABSENT: Gail L. McConnell

Lon Stephen "Steve" Sallee, Jr., Vice-Chairman

Linda D. Gillenwater

Robin Hood

William "Bill" Houseright

OTHERS PRESENT: John I. Ferguson, Division Superintendent; Jason Smith, Assistant Superintendent; Beverly Stidham, Purchasing Agent/Clerk of the Board; Angela Johnson, Head Start Payroll Clerk, Nutrition Agent/Deputy Clerk of the Board; Doris Boitnott, VEA/NEA representative; Vickie Kitts, VEA/NEA representative; Lisa McCarty, Scott County Virginia Star.

CALL TO ORDER/MOMENT OF SILENCE/PLEDGE OF ALLEGIANCE: Chairman Templeton called the FY20 Budget Close-Out Meeting to order at 4:00 p.m. The audience and members observed a moment of silence and Mr. David Templeton led in citing the *Pledge of Allegiance*.

APPROVAL OF AGENDA: On a motion by Mr. Steve Sallee, seconded by Ms. Linda Gillenwater, all members voting aye, the Board voted to approve the agenda for the June 24, 2020 meeting as presented.

APPROVAL OF CAFETERIA FUND AND SCHOOL OPERATING FUND CLAIMS AND CLOSE OUT OF THE 2019-2020 SCHOOL BUDGET: On the recommendation of Superintendent Ferguson and on a motion by Mr. Steve Sallee, seconded by Ms. Linda Gillenwater, all members voting aye, the Board voted to approve the Cafeteria Close out with a cash balance of \$275,168.94, expenditures of \$-0-, and a remaining balance of \$275,168.94 to be carried forward to the 2020-2021 fiscal year.

On a motion by Mr. Bill Houseright, seconded by Mr. Robin Hood, all members voting aye, the Board voted to approve the School Operating fund expenditures in the amount of \$513,501.11 with a cash balance of \$643,968.28. Should any adjustments be necessary, Superintendent Ferguson has the authority to make the necessary adjustments to the expenditure list to close out the 2019-2020 School Operating fund to result in a zero balance with the remaining balance of \$130,467.17.

PUBLIC COMMENT: No public comment was heard at the meeting.

CLOSED MEETING: Mr. Steve Sallee made a motion to enter into closed meeting at 4:05 p.m. to discuss Teachers, Principals, Custodians, and Central Office Staff as provided in Section 2.2-3711 of the Code of Virginia, as amended, the motion was seconded by Ms. Linda Gillenwater, all members voting aye.

RETURN FROM CLOSED MEETING: All members present returned from the closed meeting at 6:10 p.m. with a roll call vote being held, and on a motion by Mr. Steve Sallee, seconded by Ms. Linda Gillenwater, the Board returned to regular session and Mr. Sallee cited the following certification of the closed meeting.

CERTIFICATION OF CLOSED MEETING:

WHEREAS, the Scott County School Board has convened a closed meeting on the date pursuant to an affirmative recorded vote and in accordance with the provisions of the Freedom of the Information Act and,

WHEREAS, Section 2.2-3711 of the Code of Virginia requires certification, by this Scott County School Board that such meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED, that the Scott County School Board hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies and (ii) only such public matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Scott County School Board in the closed meeting

ROLL CALL VOTE:

AYES: David Templeton, Steve Sallee, Linda Gillenwater, Robin Hood, and Bill Houseright.

NAYS: None.

ABSENT DURING MEETING: Gail McConnell.

DISCUSSION/APPROVAL OF 2020 GRADUATION: RYE COVE HIGH SCHOOL, GATE CITY HIGH SCHOOL, AND TWIN SPRINGS HIGH SCHOOL: (APPENDIX A, B, and C)- After Discussion from the Board, a motion was asked to accept the Alternative Plans as presented from the Building Principals, and in conjunction with the guidelines set forth by the VA Dept of Health, for Graduation for the three High Schools for the dates to be determined by each High School Principal. With each Alternative Plan, the attached Appendix(es) will show the updated schedules, dates and times as follows: Twin Springs High School's Graduation – July 9, 2020 beginning at 2:00 p.m.; Gate City High School's Graduation – July 10, 2020 beginning at 4:00 p.m.; and Rye Cove High School's Graduation – July 11, 2020 beginning at 10:00 a.m.

On a motion by Ms. Linda Gillenwater, seconded by Mr. Steve Sallee, all members voting aye, the Board voted to accept the Alternative Graduation Plan (to include the use of the auditorium) for Twin Springs High School on July 9, 2020 as outlined in Appendix A.

On a motion by Mr. Steve Sallee, seconded by Mr. Bill Houseright, all members except one vote of nay by Chairman David Templeton, the Board voted to accept the Alternative Graduation Plan for Gate City High School on July 10, 2020 as outlined in Appendix B.

On a motion by Mr. Robin Hood, seconded by Mr. Bill Houseright, all members voting aye, the Board voted to accept the Alternative Graduation Plan for Rye Cove High School on July 11, 2020 as outlined in Appendix C.

ITEMS BY ASSISTANT SUPERINTENDENT JASON SMITH:

PERSONNEL:

RESIGNATIONS:

On a motion by Mr. Steve Sallee, seconded by Mr. Bill Houseright, all members voting aye, the Board voted to approve the resignation of Ms. Cindy Harrison, custodian, effective, June 4, 2020.

On a motion by Ms. Linda Gillenwater, seconded by Mr. Steve Sallee, all members voting aye, the Board voted to approve the resignation of Frank Taylor, teacher, effective, June 12, 2020.

EMPLOYMENT:

On a motion by Mr. Steve Sallee, seconded by Mr. Bill Houseright, all members voting aye, the Board voted to approve the employment of Sarah Casteel, teacher, effective for the 2020-2021 school year.

On a motion by Ms. Linda Gillenwater, seconded by Mr. Robin Hood, all members voting aye, the Board voted to approve the employment of April Amyx, teacher, effective for the 2020-2021 school year.

On a motion by Mr. Steve Sallee, seconded by Mr. Bill Houseright, all members voting aye, the Board voted to approve the employment of John-Reed Barnes, teacher, effective for the 2020-2021 school year.

On a motion by Mr. Robin Hood, seconded by Ms. Linda Gillenwater, all members voting aye, the Board voted to approve the employment of Kim Coalson, teacher, effective for the 2020-2021 school year.

On a motion by Mr. Robin Hood, seconded by Mr. Bill Houseright, all members voting aye, the Board voted to approve the employment of Madison Ferrell, teacher, effective for the 2020-2021 school year.

On a motion by Ms. Linda Gillenwater, seconded by Mr. Steve Sallee, all members voting aye, the Board voted to approve the employment of Aaron Townsend, custodian, effective July 1, 2020.

On a motion by Mr. Bill Houseright, seconded by Mr. Steve Sallee, all members voting aye, the Board voted to approve the Laura Pyne, Principal, effective July 1, 2020.

BOARD MEMBER COMMENTS:

Mr. Bill Houseright asked Mr. Ferguson about times for the graduation ceremonies. No other board member comments were made.

ADJOURNMENT: With no further business to be discussed, the FY20 Budget Close-Out Meeting of the Scott County School Board was adjourned at 6:20 p.m.



David Templeton, Chairman



Beverly Stidham, Clerk of the Board

Twin Springs Graduation Plan 2020

1. Our individualized ceremony will take place in our auditorium.
2. Each graduate, with guests, will be allotted 10 minutes in the auditorium for a few words to be spoken, awarding of diploma and gifts, and pictures with family (we will have our photographer on site).
3. Each graduate will be given a time to arrive and will be brought through the front door upon the previous graduate and guests clearing the building.
4. Graduates and guests will come into the building through the front door, enter the auditorium, stand with their guests as a few words are spoken, come to the stage, pick up the diploma and gift bag and exit the stage for a few minutes of pictures.
5. After the pictures, the graduate and guest will exit the building through the gym and down the ramp at the opposite end of the front of the building.
6. Any guest who cannot stand will be provided a seat. Upon leaving, the seat will be sanitized and will not be reused throughout the remainder of the day.
7. School staff will remain on stage throughout each of the ceremonies. Staff will not shake hands, nor will they be in pictures with graduates. Social distancing will be practiced during each of the individual ceremonies.

GATE CITY HIGH SCHOOL Alternate Graduation Plan 2020

Gate City High School understands the importance of celebrating the accomplishments of the senior class of 2020. Due to events in our world today, we are challenged with meeting new guidelines while creating a meaningful graduation experience for our senior class. Gate City High School administration, faculty, and staff are focused on preserving the tradition of an in-person graduation experience, which will allow our seniors to walk on Legion Field to receive their diploma, while also meeting state guidelines on social distancing.

The following plan is being considered:

General Summary

Students will arrive at SCCTC to line up in cars for graduation. At specific times, they will move to Legion Field and the lower parking lot. The cars will circle around the track on Legion Field. Speeches will be given and broadcasted on GC Sports Radio. When each student's car arrives at the home side 50-yard line, the student will exit the vehicle. Mr. Lane will announce the name, and student will walk on Legion Field to receive diploma. Two parents/guardians will be allowed to exit the vehicle to watch and take picture/video at the fence. Other guests will remain in the vehicle. Photogenius will take a photograph. Student and parents will return to the car and leave the stadium.

Specific Steps

1. Students will be divided alphabetically into three groups and participate in graduation as follows:

Groups	Arrive at SCCTC	Start Time
Group 1 (Last Name A-C)	4:00 p.m.	4:30 p.m.
Group 2 (Last Name D-G)	5:30 p.m.	6:00 p.m.
Group 3 (Last Name H-L)	6:30 p.m.	7:00 p.m.
Group 4 (Last Name M-R)	7:30 p.m.	8:00 p.m.
Group 5 (Last Name S-Z)	8:30 p.m.	9:00 p.m.

*Valedictorian, salutatorian, and historian will be the first three cars in Group 1.

- Students will arrive at SCCTC based on the chart above.
- Students and families will stay in cars at SCCTC.
- SROs will be at SCCTC to guide cars on where to park in line.
- As students enter SCCTC, they will be given an 8x10 cardstock with their full name printed on it.
- Teachers will hand out the cardstock at SCCTC wearing masks and gloves.

- At 4:15 p.m., the SROs will be notified to move Group 1 to Legion Field and lower parking lot.
 - SROs will line cars in the lower parking lot, and teachers will direct cars around the track at the stadium. The first car will circle around the track and stop at the home side 50-yard line. Cars will be lined from that point around the track to the goal posts in front of the lower parking lot. The remaining cars in Group 1 will be in the lower parking lot.
2. At 4:30 p.m., Mr. Lane, the valedictorian, salutatorian, and historian will give their speeches.
- Speeches will be broadcast on GC Sports Radio, so each senior will have the opportunity to listen to the speeches.
 - Each speaker will observe social distancing guidelines.
 - Each speaker will clean the microphone and step to the side when finished.
 - There will be places marked on the field, so each speaker will know where to stand according to social distancing guidelines.
 - The valedictorian will give speech, clean microphone, and return to the marked spot. The salutatorian and historian will do the same.
 - Speeches will be broadcast on GC Sports Radio.
 - After speeches, Mr. Lane will begin presenting diplomas. He will call out full name of valedictorian.
 - Roberts and Sallee will place diploma on table for student and step away.
 - Student will pick up diploma.
 - Photogenius will take a photo following social distancing guidelines.
 - Student will return to car and leave stadium.
 - The next car will pull up to the 50-yard line and the process will be repeated for the salutatorian and historian.
 - Since the remaining students will not be in alphabetical order, each student has his/her full name printed on cardstock and will follow this process:
 - Student will exit the car.
 - Place the cardstock on a table near Mr. Lane.
 - Mr. Lane will announce student's name.
 - Roberts and Sallee will place diploma on table and step away.
 - Student will walk to diploma table and pick up diploma
 - Photogenius will take photo with social distance
 - Student will return to the car and leave.
 - Process will be repeated for each student.
 - SROs will direct more cars to enter field as cars leave. (10 out/10 in)
3. These steps will be repeated for Group 2 and Group 3.

Communication & Action Plan

- Mr. Lane will hold a Zoom meeting with the senior class to discuss plan.
- Students will be provided a map showing where cars will park in line at SCCTC and Legion Field/lower parking lot.
- Students and families will be notified that GC Sports Radio will broadcast speeches.
- There will only be two cars allowed per family.
- No one will be allowed in the bed of trucks.
- Open-top convertible vehicles will not be allowed.
- Two parents/guardians will be allowed to exit the car. All other guests must remain in vehicles.
- No spectators will be allowed in the stadium.
- Assign SROs for each entrance to the stadium.
- Assign SROs for SCCTC and lower parking lot.
- Teachers will be allowed to park in the grass area near scoreboard to be present for graduation, but they will need to stay in cars unless they have a specific job duty.
- Contact Photogenius
- Contact GC Sports Radio
- Create maps for better understanding of the plan.
- Mark places on field for students to stand.
- Determine where tables will be placed, in addition to podium and students.
- Bring Clorox wipes for the podium.
- Bring hand sanitizer for tables on field.
- Bathroom facilities will be closed.
- Assign teachers specific duties.
- Print student names on cardstock
- Label names on diploma covers, so they can quickly be found.
- Mark the field to show where to stand
- Set up tables/chairs and take diplomas to stadium.
- Set up podium.
- All tables, podium, etc. will be set up between hash mark and 50-yard line.

GCHS administration feels that this plan will allow students to participate in the tradition of walking on Legion Field and provide a limited number of family members the opportunity to be present, while also protecting the safety and well-being of our students, parents, faculty, and community.

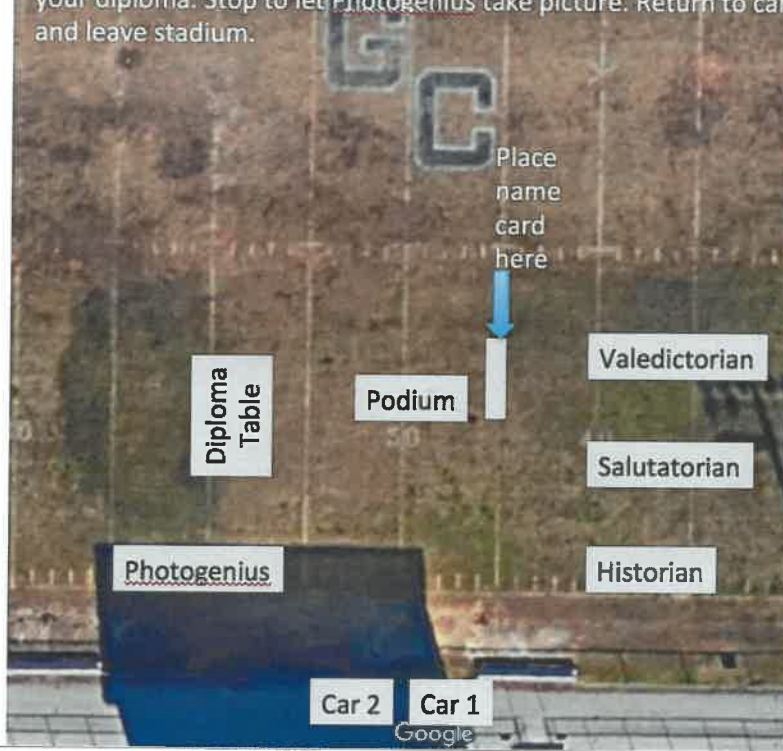
Step 1: Arrive at SCCTC



Step 2: Legion Field



Student will place name card on table beside podium. When Mr. Lane announces your name walk to the diploma table and pick up your diploma. Stop to let Photogenius take picture. Return to car and leave stadium.



Rye Cove High School COVID 19 Graduation Plan

Rye Cove High School will hold an alternative plan graduation on June 11th with individual times for the students. Due to state requirements because of Covid 19, this will be an alternative plan walk-up style graduation.

At 10:00 am, the Valedictorian, Salutatorian, and Class Representative will arrive. They will give their speeches. The parents of these students will be invited to sit and listen to the speeches as long as social distancing and Virginia guidelines are observed. This will be recorded and included in the graduation video for all other students. The Principal's speech will be recorded ahead of time and added to the video.

We have 45 seniors. Extended families will be allowed to graduate in the same time slot so their family can watch one or more students from the family get their diploma. Siblings/cousins will be allowed to graduate together.

Graduation will be on the front lawn. Students will be divided into groups of 6, each assigned to a 1 hour time slot. Siblings/cousins with different last names or extended families will be allowed to be in the same group. Cars will assemble in the student parking lot. If family arrives before their scheduled time, they will be directed to park in the teacher's lot or the bus zone until their appointed time, when they will be able to move to the student lot. The graduate's family will be called on the PA system. A staff member in mask and gloves will hand the family programs as they exit the parking lot. The family will proceed down the center sidewalk in front of Rye Cove High School. In front of the school, we will have a table at the flagpole with diplomas, a podium and a presentation table. There will be safely spaced chairs along the sidewalk for teachers, school board members, and central office personnel who want to attend. The student will proceed to their right (toward the eagle outside) then turn and go to the sidewalk. Their name will be called and they will proceed to the presentation table, receive their diploma, have a picture taken, and continue down the sidewalk to receive their banner. Then they will return to their family and return to the parking lot. Family members will be asked not to take pictures after the ceremony and to return immediately to their cars so the next group can begin. At the end of their allotted time, all participants will be asked to exit the student parking lot to allow the next group to prepare.

If the board approves it, we would like to ask Photo Genius to be at the end of the sidewalk to take a picture of the student with their diploma for parents who would like to purchase professional pictures. This would only be if it could be done within appropriate social distancing guidelines.

In the event of rain, we will hold graduation in the gym following the same guidelines. Students will enter and exit through the side door on the gym. Groups in the gym cannot exceed 50 individuals total and everyone will be required to wear a mask per VDH guidelines.

Only the family of the graduate(s) will be allowed to exit their car. All other attendees must remain in their vehicles until it is their time to participate in the ceremony. We ask that people arriving and leaving be mindful of others and not have loud music or loud exhausts during the ceremony.