

SCOTT COUNTY SCHOOL BOARD

MINUTES OF REGULAR MEETING (ELECTRONIC MEETING), APRIL 7, 2020

The Scott County School Board met for their regular meeting via electronic meeting on Tuesday, April 7, 2020 at 6:30 p.m. Pursuant to Section 2.2-3708.2 of the Code of Virginia, the electronic meeting of the Scott County School Board covered only topics that pertained to the emergency situation of the COVID-19 outbreak and/or essential business as outlined on the agenda with the following members present via teleconference:

David Templeton, Chairman	ABSENT: None
Lon Stephen "Steve" Sallee, Jr., Vice-Chairman	
Linda D. Gillenwater	
Gail L. McConnell	
Robin Hood	
William "Bill" Houseright	

OTHERS PRESENT: John I. Ferguson, Division Superintendent; Jason Smith, Assistant Superintendent; Beverly Stidham, Clerk of the Board/Purchasing Agent; and Will Sturgill, School Board Attorney.

A You Tube Link was available for the public to view the meeting.

CALL TO ORDER/MOMENT OF SILENCE/PLEDGE OF ALLEGIANCE: Chairman Templeton called the April 7, 2020 regular (electronic meeting) of the Scott County School Board to order at 6:30 p.m. and welcomed everyone to the meeting. After doing so, he acknowledged the tough times that everyone is facing because of the pandemic. He thanked everyone for the job they are doing, especially with the Food Nutrition feeding program for our students. He gave a "shout out" to all of the Seniors and acknowledged them for these uncertain times and wanted to let them know that the Board is thinking of them during these times as they are home during this last part of their Senior year. He stated that school is certainly about academics but he wanted to also acknowledge that Spring Sports will surely be missed. He was there that night he speaking to represent Gate City Tennis because of his son and how sports are a big part of school life as well, and how all schools will be missing Spring sports season. Chairman Templeton went on to speak about how he wished his and the Board's deepest sympathy to the Thompson family for the loss of Dr. Thompson who was an educator for Scott County for many years. On a personal note, he added that he and Mr. Sallee had memories of having Dr. Thompson as young men in school and he would be sorely missed as a person and an educator. He asked for a moment of silence to honor his memory.

Chairman Templeton then asked Mr. Jason Smith at the office to lead in citing the *Pledge of Allegiance*.

APPROVAL OF AGENDA: On a motion by Mr. Steve Sallee, seconded by Mr. Robin Hood, the Board voted to approve the agenda with the following revisions: Item #6 on the Agenda will now be Discussion/Approval of Resolutions: **(Appendix A)**

- A. **Resolution No. 20-001: VSBA Legal and Regulatory Changes to Comply with State Temporary Laws and Regulations**
- B. **Resolution No. 20-002: Adoption of Procedures of the Locality for Electronic Public Meetings to ensure the continuity of Government during the COVID-19 Pandemic Disaster**

- C. **Informational: Adoption/Approval of Ordinance No.2020-02 (Emergency) of the Board of Supervisors to effectuate temporary changes in certain deadlines and to modify public meetings and public hearing practices and procedures to address continuity of operations associated with the Pandemic Disaster**

APPROVAL OF MARCH 3, 2020 REGULAR MEETING MINUTES: On a motion by Mr. Bill Houseright, seconded by Mr. Steve Sallee, all members voting aye, the Board voted to approve the meeting minutes of the March 3, regular meeting as presented.

APPROVAL OF MARCH 16, 2020 SPECIAL CALLED MEETING MINUTES: On a motion by Mr. Steve Sallee, seconded by Mr. Robin Hood, all members voting aye, the Board voted to approve the meeting minutes of the March 16, 2020 special called meeting as presented.

APPROVAL OF CLAIMS: On a motion by Mr. Bill Houseright, seconded by Mr. Robin Hood, all members voting aye, the Board approved the claims as follows:

School operating fund invoices and Payroll in the amount of \$838,161.74 as shown by warrants #8130884-8131122 & electronic payroll deposit in the amount of \$1,368,834.03 & electronic tax deposits in the amount of \$531,736.86. Cafeteria fund invoices & payroll in the amount of \$178,766.40 as shown by warrants #1019766-1019814; electronic payroll direct deposit for cafeteria in the amount of \$43,385.68; and electronic tax deposits in the amount of \$13,561.42. Head Start invoices totaling \$70,543.81 as shown by warrants #21149-21223.

APPROVAL OF RESOLUTION 20-001 VSBA LEGAL AND REGULATORY CHANGES TO COMPLY WITH STATE TEMPORARY LAWS AND REGULATIONS: (APPENDIX B) Chairman Templeton turned the floor over to School Board Attorney Will Sturgill for a brief explanation of the resolution No. 20-001 and he explained to the Board that this pertains to the fact that local School Boards will comply with Virginia School Board Association legal and regulatory changes as needed to comply with VA State temporary laws and regulations.

On a motion by Mr. Steve Sallee, seconded by Mr. Bill Houseright, all members voting aye, the Board voted to approve Resolution #20-001-VSBA Legal and Regulatory Changes to Comply with State Temporary Laws and Regulations.

APPROVAL OF RESOLUTION 20-002 ADOPTION OF PROCEDURES OF THE LOCALITY FOR ELECTRONIC PUBLIC MEETINGS TO ENSURE THE CONTINUITY OF GOVERNMENT DURING THE COVID-19 PANDEMIC DISASTER: (APPENDIX C) School Board Attorney Will Sturgill explained to the Board that this will allow the School Board to conduct business not only pertaining to the COVID-19 Disaster but all aspects of business. He noted that this resolution was adopted by the Board of Supervisors and he presented this for the School Board to be able to conduct business and continue government services until such time that circumstances will allow for all members to be present together.

On a motion by Mr. Robin Hood, seconded by Mr. Gail McConnell, all members voting aye, the Board voted to approve Resolution #20-002 -Adoption of procedures of the Locality for Electronic Public Meetings to ensure the continuity of Government during the COVID-19 Pandemic Disaster.

UPDATE OF COVID-19/DISCUSSION: Superintendent Ferguson gave an update on the current situation with the School system. He gave an update with the K-6th grade curriculum and explained that there is online coursework that gives students educational enrichment opportunities but no grades will

be taken on this coursework. He stressed that these are activities for parents to do at home with the students. Secondary students will have an opportunity to raise their grade from a minimum of 1 point to a maximum of 5 points in addition to the current third nine-week grade that will stand as the final grade based on coursework given and teacher approval of completed work. Superintendent Ferguson stressed that through this time of school being out due to the Pandemic that continuity of Learning is the main focus. He also noted on a handout to the Board members in their packets that per the Governor of Virginia, we need to "Bridge the Gap", therefore, new learning may take place. Teaching the most relevant material following the SOLs. However, he stressed, no grades on new material will be taken. Superintendent Ferguson also pointed out as noted on the handout the many ways that teachers/staff are using resources to be interactive with the students while at home. Lastly, but on a very important note, Superintendent Ferguson informed the Board that as of the day before the School Board Meeting (April 6, 2020), that 20,334 meals had been served to Scott County students and their families since school has been closed.

Superintendent Ferguson brought up the issue of Graduation date of May 20, 2020 for all three high schools with the cancellation of Spring Break which he stated will be the next agenda item. Even with school being closed, he asked the Board to vote on a Graduation date for the students' diplomas. Mr. Sallee asked the question if the threat of the Coronavirus lessened, could the Schools go ahead with some type of graduation exercise for the students even if they set a date for graduation. He noted that he thought it would be important for the students to have something to commemorate the occasion if possible.

On a motion by Ms. Linda Gillenwater, seconded by Mr. Steve Sallee, all members voting aye, the Board voted to approve May 20, 2020 as the official Graduation date for all three high schools for the students' diplomas even though school will remain closed for the remainder of the Academic Year.

SUPERINTENDENT'S REPORT:

CANCELLATION OF SPRING BREAK: As noted earlier in the minutes regarding the Nutrition program for the students during School closure, Superintendent Ferguson talked with the Board that Spring Break that was scheduled for the week of April 13-17, 2020 would need to be cancelled by the Board in a motion so that the feeding program of our students would not be interrupted. He noted that students are not normally fed meals during a scheduled "time-off" from School. With no further comments, a motion was asked of the Board.

On a motion by Mr. Gail McConnell, seconded by Mr. Robin Hood, all members voting aye, the Board voted to approve the cancellation of Spring Break for the week of April 13-17, 2020 so that the School Nutrition Feeding Program may continue to serve the Scott County students without interruption.

APPROVAL OF EARLY HEAD START FINANCIAL REPORT, FEBRUARY 2020- (APPENDIX D):

On a motion by Mr. Steve Sallee, seconded by Mr. Robin Hood, all members voting aye, the Board voted to approve the February, 2020 Early Head Start financial report as presented by Superintendent Ferguson on behalf of Head Start Director Kathy Wilcox.

APPROVAL OF HEAD START FINANCIAL REPORT, FEBRUARY 2020, (APPENDIX E):

On a motion by Ms. Linda Gillenwater, seconded by Mr. Bill Houseright, all members voting aye, the Board voted to approve the February, 2020 Head Start financial report as presented by Superintendent Ferguson on behalf of Head Start Director Kathy Wilcox.

APPROVAL OF HEAD START SELECTION CRITERIA, 2020-2021: (APPENDIX F):

On a motion by Mr. Gail McConnell, seconded by Mr. Robin Hood, all members voting aye, the Board voted to approve the 2020-2021 Head Start Selection Criteria as presented by Superintendent Ferguson on behalf of Head Start Director Kathy Wilcox.

ITEMS BY ASSISTANT SUPERINTENDENT JASON SMITH:

PERSONNEL:

RESIGNATION:

On a motion by Mr. Gail McConnell, seconded by Ms. Linda Gillenwater, all members voting aye, the Board voted to accept the resignation of Justin Seaver, Assistant Volleyball Coach, Gate City High School, effective March 6, 2020.

On a motion by Ms. Linda Gillenwater, seconded by Mr. Steve Sallee, all members voting aye, the Board voted to accept the resignation of Leslie Bledsoe, custodian, Shoemaker Elementary, effective, March 13, 2020.

EMPLOYMENT:

On a motion by Mr. Robin Hood, seconded by Ms. Linda Gillenwater, all members voting aye, the Board voted to approve the employment of Eddie Taylor, custodian, effective, March 17, 2020.

On a motion by Mr. Robin Hood, seconded by Mr. Bill Houseright, all members voting aye, the Board voted to approve the employment of Cindy Harrison, custodian, effective, April 1, 2020.

On a motion by Mr. Robin Hood, seconded by Mr. Steve Sallee, all members voting aye, the Board voted to approve the employment of Michelle Rhoton, paraprofessional, effective April 7, 2020.

RETIREMENT:

On a motion by Mr. Steve Sallee, seconded by Ms. Linda Gillenwater, all members voting aye, the Board voted to accept the retirement request of Robin Hall, Administrative Assistant, effective July 1, 2020.

On a motion by Mr. Robin Hood, seconded by Mr. Bill Houseright, all members voting aye, the Board voted to accept the Substitute list as presented by Assistant Superintendent Jason Smith.

BOARD MEMBER COMMENTS:

Mr. Bill Houseright stated that he wanted to thank Mr. Ferguson, the teachers, principals and staff for all everyone is doing and what a tremendous job and how much he appreciated the efforts. He wanted to express his thanks and let everyone know if he and the Board could help in any way, to please feel free to reach out in any way.

Mr. Robin Hood expressed his thoughts about the food program and how happy he is to be a part of that. He echoed Mr. Houseright's sentiments in wanting to thank everyone for a job well done.

Mr. Gail McConnell wished to thank everyone for everything they are doing.

Mr. Steve Sallee thanked Mr. Ferguson and everyone for their efforts and stressed the importance of everyone to keep practicing Social Distancing and stay safe.

Ms. Linda Gillenwater also wished to thank everyone for a job well done and for everyone's efforts with the Nutrition program. She wished Ms. Robin Hall a Happy Retirement.


Mr. David Templeton read a Thank you from Mr. Kevin Sanders directed to Mr. Todd Baker and staff at Rye Cove High School. He expressed that in this Thank you note that their family had been hosting an exchange student from Slovakia and one of her goals while in America was to receive a Learners Permit. Due to the Coronavirus, and the DMV being closed, Mr. Baker took the time to meet with the student and help her pass the test. Mr. Sanders went on to say in the note that she fell in love with Rye Cove High School and how everyone from the teachers, administrators, and coaches were all

very good to her. Chairman Templeton expressed his heartfelt thanks to the Board for having people in our School System going the "extra mile" for our students. Mr. Templeton noted that he, too, had met her and wished her well as she traveled back home. He also took the opportunity to wish Ms. Robin Hall well on her retirement and expressed his thanks to her for being a good employee for Scott County Schools. In closing, he wished everyone well and reassured everyone we would make it through these challenging times.

ADJOURNMENT: With no further business to discuss, the regular meeting (Electronic meeting) of the Scott County School Board was adjourned at 7:06 p.m.

A handwritten signature in cursive script, appearing to read "David Templeton", written over a horizontal line.

David Templeton, Chairman

A handwritten signature in cursive script, appearing to read "Beverly Stidham", written over a horizontal line.

Beverly Stidham, Clerk

Appendix for April 7, 2020 Regular meeting minutes (Electronic Meeting)

- A. Change in Agenda See Appendix B & C**
- B. Approval of Resolution No. 20-001**
- C. Approval of Resolution No. 20-002**
- D. Approval of February 2020 Early Head Start Financial Report**
- E. Approval of February 2020 Head Start Financial Report**
- F. Approval of 2020-2021 Head Start Selection Criteria**

RESOLUTION NO. 20-001
SCOTT COUNTY SCHOOL BOARD
AUTHORIZING THE ADOPTION OF THE VSBA LEGAL AND REGULATORY
CHANGES TO COMPLY WITH TEMPORARY LAWS AND REGULATIONS

WHEREAS, on March 11, 2020, the World Health Organization declared the novel coronavirus (COVID-19) outbreak a pandemic; and

WHEREAS, on March 12, 2020, Governor Ralph S. Northam issued Executive order Fifty-One declaring a state of emergency. That Executive Order stated that the anticipated effects of COVID-19 constitute a disaster and directed local governments, which include school boards, to render appropriate assistance to prepare for the event, to alleviate any conditions resulting from the situation, and to implement recovery and mitigation operations and activities so as to return impacted areas to pre-event conditions as much as possible; and

WHEREAS, Executive Order Fifty-One authorized executive branch agencies, including the Virginia Department of Education, to waive any state regulation as appropriate; and

WHEREAS, on March 13, 2020, the President of the United States declared a national emergency in response to the spread of COVID-19; and

WHEREAS, on March 13, 2020, Governor Ralph S. Northam ordered all K-12 schools to close for a minimum of two weeks;

WHEREAS, on March 13, 2020, Virginia's Superintendent of Public Instruction encouraged local school divisions to consider options and ideas to engage students in reading, thinking and learning while schools are closed; and

WHEREAS, on March 18, 2020, HR 6201 was passed by the United States Congress and signed into law by the President. HR 6201, now PL 116-127, contains the Emergency Paid Sick Leave Act and the Emergency Family and Medical Leave Expansion Act both of which will be in effect until December 31, 2020; and

WHEREAS, on March 23, 2020, Governor Northam issued Executive Order Fifty-Three, which closed all public schools throughout the Commonwealth for the remainder of the 2019-2020 school year; and

WHEREAS, on March 30, 2020, the United States Department of Education gave permission to Virginia to cancel federally mandated Standards of Learning tests during the 2019-2020 school year; and

WHEREAS, on March 27, 2020, Virginia's Superintendent of Public Instruction stated, in Superintendents Memo 082-20a, Attachment A (which was later converted into a website and is being updated frequently), that he will provide as much flexibility as is prudent and allowable by the Code of Virginia for students currently enrolled and graduating with the 2019-2020 cohort; and

WHEREAS, PL 116-127 also contains the COVID-19 Child Nutrition Response Act which gives the Secretary of Agriculture the authority to grant waivers related to the Richard B. Russell National School Lunch Act (42 U.S.C. § 1760(I)), which authority expires on September 30, 2020; and

WHEREAS, Virginia's Superintendent of Public Instruction has announced that numerous regulatory requirements will be waived, as authorized by Executive Order Fifty-One; and

WHEREAS, on April 2, 2020, the Virginia Board of Education indicated its approval for waiving certain regulatory requirements regarding awarding standard units of credit and locally awarded verified credits; and

WHEREAS, additional waivers of existing state and federal regulations and changes to state and federal laws may be announced during the pandemic; and

WHEREAS, many Scott County School Board policies reflect requirements of state and federal laws and regulations that have already been waived or may be waived because of the pandemic; and

WHEREAS, the Scott County School Board needs to be able to adapt school division operations to rapid changes in law and regulation; and

WHEREAS, enforcing the requirements of existing policies could result in outcomes inconsistent with current laws and regulations as they exist after waivers.

NOW THEREFORE BE IT RESOLVED that the Scott County School Board suspends such policies or provisions within policies which reflect legal and/or regulatory requirements that have been waived by the governmental authority which enacted those requirements; and

NOW THEREFORE BE IT FURTHER RESOLVED that the suspension of policies of the Scott County School Board is in effect for the duration of time that the waiver of laws and/or regulations reflected in the policies are waived; and

NOW THEREFORE BE IT FURTHER RESOLVED that the Superintendent is directed to inform the School Board of any regulations that are suspended by the Superintendent and the duration of such suspensions; and

NOW THEREFORE BE IT FURTHER RESOLVED that the Scott County School Board will comply with temporary laws and regulations without enacting policies to implement those laws and regulations; and

NOW THEREFORE BE IT FURTHER RESOLVED that the execution of this Resolution is conclusive evidence of the Scott County School Board's approval of this action.

Adopted and approved this 7th day of April, 2020.

Chairman

date

RESOLUTION NO. 20-002

SCOTT COUNTY SCHOOL BOARD

**AUTHORIZING THE ADOPTION OF PROCEDURES FOR ELECTRONIC PUBLIC MEETINGS AND
PUBLIC HEARINGS TO ENSURE THE CONTINUITY OF GOVERNMENT DURING
THE COVID-19 PANDEMIC DISASTER**

WHEREAS, on March 12, 2020, Governor Ralph S. Northam issued Executive Order Fifty-One declaring a state of emergency for the Commonwealth of Virginia arising from the novel Coronavirus (COVID-19) pandemic; and

WHEREAS, Executive Order Fifty-One acknowledged the existence of a public health emergency which constitutes a disaster as defined by Virginia Code § 44-146.16 arising from the public health threat presented by a communicable disease anticipated to spread; and

WHEREAS, Executive Order Fifty-One ordered implementation of the Commonwealth of Virginia Emergency Operations Plan, activation of the Virginia Emergency Operations Center to provide assistance to local governments, and authorization for executive branch agencies to waive “any state requirement or regulation” as appropriate; and

WHEREAS, on March 13, 2020, the President of the United States declared a national emergency, beginning March 1, 2020, in response to the spread of COVID-19; and

WHEREAS, on March 11, 2020, the World Health Organization declared the COVID-19 outbreak a pandemic; and

WHEREAS, on April 1, 2020, the Board of Supervisors of Scott County, Virginia, confirmed the declaration of local emergency made by the county administrator in conjunction with the local director of emergency management on March 23, 2020, and the Board of Supervisors has found the COVID-19 Pandemic constitutes a “disaster” as defined in Virginia Code § 44-146.16, being a “communicable disease of public health threat”; and

WHEREAS, Virginia Code § 15.2-1413 provides that, notwithstanding any contrary provision of law, a locality may, by ordinance, provide a method to assure continuity of government in the event of a disaster for a period not to exceed six months; and

WHEREAS, on April 1st 2020, the Board of Supervisors pursuant to Virginia Code § 15.2-1413, adopted an Emergency Ordinance to Effectuate Temporary Changes in Certain Deadlines and to Modify Public Meeting and Public Hearing Practices and Procedures to Address Continuity of Operations Associated with Pandemic Disaster (“Emergency Ordinance”); and

WHEREAS, through its Emergency Ordinance, the Board of Supervisors specifically found that COVID-19 constitutes a real and substantial threat to public health and safety and constitutes a “disaster” as defined by Virginia Code § 44-146.16 being a “communicable disease of public health threat” and

WHEREAS, through its Emergency Ordinance, the Board of Supervisors further found that the COVID-19 pandemic makes it unsafe to assemble in one location a quorum for public bodies including the School Board, the Planning Commission and all local and regional boards, commissions, committees and authorities created by the Board of Supervisors or to which the Board of Supervisors appoints all or a portion of its members (collectively “Public Entities” and individually “Public Entity”), or for such Public Entities to conduct meetings in accordance with normal practices and procedures; and

WHEREAS, through its Emergency Ordinance, the Board of Supervisors adopted certain procedures to ensure the continuity of government during the COVID-19 Pandemic disaster (“Continuity Procedures”), suspended any deadlines applicable to Public Entities and their staff during the COVID-19 disaster, and authorized Public Entities, at their discretion, to postpone non-emergency public hearings and action items during the disaster; and

WHEREAS, the Scott County School Board being a public body pursuant to Section 22.1-71 of the Code of Virginia is a Public Entity included within the scope of the Emergency Ordinance.

NOW, THEREFORE, BE IT RESOLVED that the Scott County School Board hereby incorporates by reference and adopts the Continuity Procedures prescribed in the Emergency Ordinance, a copy of which is attached hereto; and

BE IT FURTHER RESOLVED that the Scott County School Board hereby authorizes and directs its officers and staff to take all steps reasonably necessary or appropriate to implement such Continuity Procedures and to develop any specific procedures as applicable and appropriate for the Scott County School Board, provided that such specific procedures are consistent with the terms and conditions of the Emergency Ordinance; and

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately upon adoption and shall remain in effect during the pendency of the Emergency Ordinance including for any applicable period upon the re-adoption of the Emergency Ordinance by the Board of Supervisors.

ADOPTED by the Scott County School Board, this 7th day of April, 2020.

APPROVED

ATTEST:

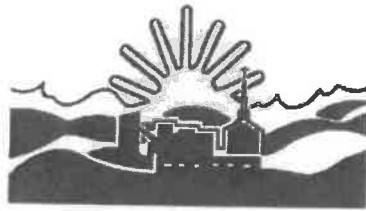
APPROVED AS TO FORM:

William J. Sturgill, Attorney for Scott County School Board

BOARD OF SUPERVISORS

DARREL W. JETER
MARSHALL D. TIPTON
JEREMY P. HERRON
MICHAEL K. BRICKEY
DANNY P. MANN
SELMA G. HOOD
STEFANIE A. CRUBY

We're a Natural



**SCOTT COUNTY
BOARD OF SUPERVISORS**

COUNTY ADMINISTRATOR
Freda R. Stames

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SCOTT

VIRGINIA

At a meeting of the Scott County Board of Supervisors begun and held in the Supervisors' meeting room located at the Community Services Building in Gate City, Virginia on Wednesday the first day of April, 2020 at 8:30 a.m.

PRESENT: Darrel W. Jeter
Marshall D. Tipton (via conference call)
Jeremy P. Herron
Danny P. Mann – Chairman (via conference call)
Michael K. Brickey
Selma G. Hood – (via conference call)
Stefanie A. Cruby – Vice-Chairman

ABSENT: None.

On a motion by Darrel W. Jeter, duly seconded by Michael K. Brickey, this Board hereby adopts the following:

Ordinance No: 2020-02 (Emergency)

**EMERGENCY ORDINANCE TO EFFECTUATE TEMPORARY CHANGES IN CERTAIN DEADLINES AND TO MODIFY
PUBLIC MEETING AND PUBLIC HEARING PRACTICES AND PROCEDURES TO ADDRESS CONTINUITY OF
OPERATIONS ASSOCIATED WITH PANDEMIC DISASTER**

WHEREAS, on January 31, 2020, the U.S. Secretary of Health and Human Services declared a public health emergency in response to the spread of the novel coronavirus (COVID-19); and

WHEREAS, on March 11, 2020, the World Health Organization declared the COVID-19 outbreak a pandemic; and

WHEREAS, on March 12, 2020, Governor Ralph S. Northam issued Executive Order Fifty-One declaring a state of emergency for the Commonwealth of Virginia arising from the COVID-19 pandemic; and

WHEREAS, Executive Order Fifty-One acknowledged the existence of a public health emergency which constitutes a disaster as defined by Virginia Code § 44-146.16 arising from the public health threat presented by a communicable disease anticipated to spread; and

WHEREAS, Executive Order Fifty-One ordered Implementation of the Commonwealth of Virginia Emergency Operations Plan, activation of the Virginia Emergency Operations Center to provide assistance to local governments, and authorization for executive branch agencies to waive "any state requirement or regulation" as appropriate; and

WHEREAS, on March 13, 2020, the President of the United States declared a national emergency, beginning March 1, 2020, in response to the spread of COVID-19; and

WHEREAS, on April 1, 2020, the Board of Supervisors of Scott County, Virginia, ("the Board") confirmed the declaration of local emergency made by the county administrator in conjunction with the local director of emergency management on March 23, 2020; and

WHEREAS, the Board finds that COVID-19 constitutes a real and substantial threat to public health and safety and constitutes a "disaster" as defined by Virginia Code § 44-146.16 being a "communicable disease of public health threat;" and

WHEREAS, Virginia Code § 15.2-1413 provides that, notwithstanding any contrary provision of law, a locality may, by ordinance, provide a method to assure continuity of government in the event of a disaster for a period not to exceed six months; and

WHEREAS, Virginia Code § 44-146.21(C) further provides that a local director of emergency management or any member of a governing body in his absence may upon the declaration of a local emergency "proceed without regard to time-consuming procedures and formalities prescribed by law (except mandatory constitutional requirements) pertaining to performance of public work;" and

WHEREAS, Virginia Code § 2.2-3708.2(A)(3) allows, under certain procedural requirements including public notice and access, that members of the Board may convene solely by electronic means "to address the emergency;" and

WHEREAS, the open public meeting requirements of the Virginia Freedom of Information Act ("FOIA") are limited only by a properly claimed exemption provided under that Act or "any other statute;" and

WHEREAS, the Governor and Health Commissioner of the Commonwealth of Virginia and the President of the United States have recommended suspension of public gatherings of more than ten attendees; and

WHEREAS, the Attorney General of Virginia issued an opinion dated March 20, 2020, stating that localities have the authority during disasters to adopt ordinances to ensure the continuity of government; and

WHEREAS, this emergency ordinance in response to the disaster caused by the COVID-19 pandemic promotes public health, safety and welfare and is consistent with the law of the Commonwealth of Virginia, the Constitution of Virginia and the Constitution of the United States of America.

NOW, THEREFORE, BE IT ORDAINED by the Board of Supervisors of Scott County, Virginia:

1. That the COVID-19 pandemic makes it unsafe to assemble in one location a quorum for public bodies including the Board, the School Board, the Planning Commission, the Board of Zoning Appeals, and all local and regional boards, commissions, committees and authorities created by the Board or to which the Board appoints all or a portion of its members (collectively "Public Entities" and individually "Public Entity"), or for such Public Entities to conduct meetings in accordance with normal practices and procedures.
2. That in accordance with Virginia Code § 15.2-1413, and notwithstanding any contrary provision of law, general or special, the following emergency procedures are adopted to ensure the continuity of government during this emergency and disaster:
 - a. Any meeting or activities which require the physical presence of members of the Public Entities may be held through real time electronic means (including audio, telephonic, video or other practical electronic medium) without a quorum physically present in one location; and
 - b. Prior to holding any such electronic meeting, the Public Entity shall provide public notice of at least 3 days in advance of the electronic meeting identifying how the public may participate or otherwise offer comment; and
 - c. Any such electronic meeting of Public Entities shall state on its agenda and at the beginning of such meeting that it is being held pursuant to and in compliance with this Ordinance; identify Public Entity members physically and/or electronically present; identify the persons responsible for receiving public comment; and identify notice of the opportunities for the public to access and participate in such electronic meeting; and
 - d. Any such electronic meeting of the Public Entities shall be open to electronic participation by the public and closed to in-person participation by the public; and
 - e. For any matters requiring a public hearing, public comment may be solicited by electronic means in advance and shall also be solicited through telephonic or other electronic means during the course of the

electronic meeting. All such public comments will be provided to members of the Public Entity at or before the electronic meeting and made part of the record for such meeting; and

- f. The minutes of all electronic meeting shall conform to the requirements of law, identify how the meeting was conducted, members participating, and specify what actions were taken at the meeting. The Public Entities may approve minutes of an electronic meeting at a subsequent electronic meeting and shall later approve all such minutes at a regular or special meeting after the emergency and disaster has ended.

IT IS FURTHER ORDAINED that notwithstanding any provision of law, regulation or policy to the contrary, any deadlines requiring action by a Public Entity, its officers (including Constitutional Officers) and employees of its organization shall be suspended during this emergency and disaster, however, the Public Entities, officers and employees thereof are encouraged to take such action as is practical and appropriate to meet those deadlines. Failure to meet any such deadlines shall not constitute a default, violation, approval, recommendation or otherwise.

IT IS FURTHER ORDAINED, that non-emergency public hearings and action items of Public Entities may be postponed to a date certain provided that public notice is given so that the public are aware of how and when to present their views.

IT IS FURTHER ORDAINED, that each incorporated town within the boundaries of Scott County are encouraged, authorized and/or directed to declare its own state of local emergency and disaster or incorporate by reference the County's local declaration of emergency and disaster and to adopt an ordinance for the continuity of town government.

IT IS FURTHER ORDAINED, that the provisions of this Emergency Ordinance shall remain in full force and effect for a period of 60 days, unless amended, rescinded or readopted by the Board in conformity with the notice provisions set forth in Virginia Code § 15.2-1427 but in no event shall such ordinance be effective for more than 6 months. Upon rescission by the Board or automatic expiration as described herein, this emergency ordinance shall terminate and normal practices and procedures of government shall resume.

Nothing in this Emergency Ordinance shall prohibit Public Entities from holding in-person public meetings provided that public health and safety measures as well as social distancing are taken into consideration.

An emergency is deemed to exist, and this ordinance shall be effective upon its adoption.

Voting aye: Darrel W. Jeter, Marshall D. Tipton, Jeremy P. Herron, Michael K. Brickey,
Danny P. Mann, Selma G. Hood, and Stefanie A. Cruby

Voting nay: None.

Attest: Sheda R. Stamer
CLERK

C: Jeff Brickey
Sally Kegley ✓
Bo Taylor

**SCOTT COUNTY PUBLIC SCHOOL HEAD START
EARLY HEAD START FINANCIAL REPORT
GRANT #03HP00004903 (9/1/19-8/31/20)**

FEBRUARY 2020

REVENUE	CURRENT MONTH	YTD	APPROVED FUNDING	UNCOLLECTED FUNDING	%
ACF - OHS	23,730.44	158,389.77	372,363.00	213,973.23	57%
CACFP	-	8,788.48	-	-	
Donations, Other Revenue	521.00	521.00	-	-	
TOTAL	\$ 24,251.44	\$ 167,699.25	\$ 372,363.00	\$ 213,973.23	57%

EXPENDITURES	CURRENT MONTH	YTD	BUDGETED FUNDING	AVAILABLE FUNDING	%
PERSONNEL: \$189,334					
Payroll Expenses (Contracted)	13,831.25	90,130.73	189,334.00	99,203.27	52%
FRINGE: \$82,425					
FICA	1,321.69	8,510.57	16,667.00	8,156.43	49%
Worker's Compensation	-	-	610.00	610.00	100%
Unemployment	19.29	48.32	828.00	779.68	94%
Medical/Dental Insurance	1,400.00	11,612.36	32,152.00	20,539.64	64%
Life Insurance	181.19	1,214.64	2,480.00	1,265.36	51%
Retirement	2,368.27	15,125.73	29,688.00	14,562.27	49%
TRAVEL: \$3,024					
Out of Town Travel	-	18.40	3,024.00	3,005.60	99%
SUPPLIES: \$31,591					
Office Supplies	86.16	86.16	3,000.00	2,913.84	97%
Postage	-	-	100.00	100.00	100%
Food Supplies	2,593.15	11,012.37	16,417.48	5,405.11	33%
Food Service Supplies	12.59	12.59	1,000.00	987.41	99%
Classroom/Ed. Supplies	271.97	327.48	17,383.00	17,055.52	98%
Medical & Dental Supplies	-	16.74	1,000.00	983.26	98%
Transition Supplies	-	-	500.00	500.00	100%
Janitorial Supplies	75.51	500.18	1,500.00	999.82	67%
CONTRACTUAL: \$1,620					
Mental Health Services	-	82.50	1,620.00	1,537.50	95%
EQUIPMENT: \$0					
N/A	-	-	-	-	0%
OTHER: \$55,662 - T&TA: \$8,707					
Rent	-	-	-	-	0%
Utilities	295.08	1,135.49	4,500.00	3,364.51	75%
Telephone	239.58	1,195.44	3,000.00	1,804.56	60%
Maintenance & Repair	100.00	100.00	7,193.00	7,093.00	99%
Local Travel	-	90.75	660.00	569.25	86%
Parent Activities	-	-	600.00	600.00	100%
Audit Fee (Accounting & Legal)	-	700.00	1,000.00	300.00	30%
Publications, Ads, & Printing	-	-	500.00	500.00	100%
Health Services	-	30.00	1,000.00	970.00	97%
Field Trips	109.25	299.25	4,067.00	3,767.75	93%
Discretionary Funds	78.75	166.75	1,800.00	1,633.25	91%
Health Examinations (Staff)	-	-	300.00	300.00	100%
Assoc. Dues & Fees	35.00	84.00	2,500.00	2,416.00	97%
Payroll Expenses (Non-Contracted)	3,709.38	24,462.31	28,542.00	4,079.69	14%
Training	-	215.49	8,707.00	8,491.51	98%
TOTAL	\$ 26,728.11	\$ 167,178.25	\$ 381,672.48	\$ 214,494.23	56%

EXPENDITURE DETAIL

Payroll Expenses (Contracted)	February payroll for contracted staff.
Fringe	February fringe benefits for contracted & non-contracted staff.
Supplies	General expenses for program including CACFP meals purchased for centers.
Utilities/Telephone	Utility/telephone expenses for centers.
Maintenance & Repair	Pest control service at centers.
Field Trips	Just Jump admission fees for classrooms.
Discretionary Funds	February discretionary spending for education and/or family resource staff.
Assoc., Dues, & Fees	License renewal for WC EHS.
Payroll Expenses (Non-Contracted)	February payroll for non-contracted staff.

IN-KIND (NFS)	CURRENT MONTH	YTD	IN-KIND BUDGETED	IN-KIND REMAINING	%
Parents & Volunteer	4,705.42	40,875.88	68,271.00	27,395.12	40%
School District	-	8,936.28	9,205.00	268.72	3%
Donations	101.97	15,975.22	15,615.00	(360.22)	-2%
TOTAL	\$ 4,807.39	\$ 65,787.38	\$ 93,091.00	\$ 27,303.62	29%

ADMINISTRATIVE COST	CURRENT MONTH	YTD	ADMIN. COST BUDGETED	ADMIN. COST REMAINING
Personnel	1,537.07	15,525.33	21,700.00	6,174.67
Fringe	402.19	3,619.80	7,078.00	3,458.20
Travel	-	2.94	484.00	481.06
Supplies	11.32	11.32	496.00	484.68
Other	25.22	1,263.89	6,993.00	5,729.11
TOTAL	\$ 1,975.80	\$ 20,423.28	\$ 36,751.00	16,327.72

FEB. ADMIN. COST	0.5%
YTD ADMIN. COST	4.8%

CREDIT CARD TRANSACTIONS (Powell Valley National Bank)

MEMO	OBJ. CODE	DEBIT	CREDIT	BALANCE
WCEHS field trip 193232/1263	5502	\$ 71.01	\$ -	\$ 71.01
Duffield EHS field trip 207162/1293	5502	\$ 38.24	\$ -	\$ 109.25
Laptop batteries 112-274481-8628245/1273	6001	\$ 86.16	\$ -	\$ 195.41
Staff in-service 2/7/20	6002	\$ 51.95	\$ -	\$ 247.36
Mop 112-2704481-8628245/1273	6005	\$ 23.99	\$ -	\$ 271.35
Table cloths 1275	6013	\$ 16.32	\$ -	\$ 287.67
Tongs 112-2704481/2628245/1273	6002A	\$ 12.59	\$ -	\$ 300.26

SCOTT COUNTY PUBLIC SCHOOL HEAD START
HEAD START FINANCIAL REPORT
GRANT #03CH011328-01 (1/1/20-12/31/20)

FEBRUARY 2020

REVENUE	CURRENT MONTH	YTD	APPROVED FUNDING	UNCOLLECTED FUNDING	%
ACF - OHS	98,037.29	189,399.02	1,348,584.00	1,159,184.98	86%
CACFP	-	-	-	-	
Donations, Other Revenue	-	-	-	-	
TOTAL	\$ 98,037.29	\$ 189,399.02	\$ 1,348,584.00	\$ 1,159,184.98	86%

EXPENDITURES	CURRENT MONTH	YTD	BUDGETED FUNDING	AVAILABLE FUNDING	%
PERSONNEL: \$800,493					
Payroll Expenses (Contracted)	57,700.94	115,872.83	800,493.00	684,620.17	86%
FRINGE: \$321,282					
FICA	4,824.08	9,549.77	67,104.00	57,554.23	86%
Worker's Compensation	-	-	2,456.00	2,456.00	100%
Unemployment	67.99	138.77	3,333.00	3,194.23	96%
Medical/Dental Insurance	8,285.00	16,300.00	112,386.00	96,086.00	85%
Life Insurance	763.93	1,533.37	10,486.00	8,952.63	85%
Retirement	9,911.30	19,894.96	125,517.00	105,622.04	84%
TRAVEL: \$2,757 - T&TA: \$4,858					
Out of Town Travel	1,080.06	1,080.06	7,615.00	6,534.94	86%
SUPPLIES: \$38,828					
Office Supplies	235.74	376.74	7,444.00	7,067.26	95%
Postage	-	-	922.00	922.00	100%
Food Supplies	3,888.86	3,924.77	8,294.00	4,369.23	53%
Food Service Supplies	-	-	2,111.00	2,111.00	100%
Classroom/Ed. Supplies	-	-	15,947.00	15,947.00	100%
Medical & Dental Supplies	-	-	1,666.00	1,666.00	100%
Transition Supplies	-	-	166.00	166.00	100%
Janitorial Supplies	-	-	2,278.00	2,278.00	100%
CONTRACTUAL: \$4,140					
Mental Health Services	-	-	4,140.00	4,140.00	100%
EQUIPMENT: \$0					
N/A	-	-	-	-	0%
OTHER: \$160,685 - T&TA: \$15,541					
Rent	-	1,600.00	9,600.00	8,000.00	0%
Utilities	39.00	87.00	20,400.00	20,313.00	100%
Telephone	962.97	1,938.45	13,960.00	12,021.55	86%
Maintenance & Repair	-	-	7,534.00	7,534.00	100%
Local Travel	59.00	59.00	2,265.00	2,206.00	97%
Parent Activities	90.00	90.00	3,312.00	3,222.00	97%
Audit Fee (Accounting & Legal)	-	-	2,778.00	2,778.00	100%
Publications, Ads, & Printing	1,298.86	1,592.86	13,055.00	11,462.14	88%
Health Services	-	-	3,111.00	3,111.00	100%
Field Trips	-	-	2,200.00	2,200.00	100%
Discretionary Funds	80.00	80.00	3,360.00	3,280.00	98%
Health Examinations (Staff)	-	-	300.00	300.00	100%
Assoc. Dues & Fees	-	140.00	2,136.00	1,996.00	93%
Payroll Expenses (Non-Contracted)	8,438.31	14,585.67	76,674.00	62,088.33	81%
Training	331.20	554.77	15,541.00	14,986.23	96%
TOTAL	\$ 98,057.24	\$ 189,399.02	\$ 1,348,584.00	\$ 1,159,184.98	86%

EXPENDITURE DETAIL

Payroll Expenses (Contracted)	February payroll for contracted staff.
Fringe	February fringe benefits for contracted & non-contracted staff.
Travel	Facilities & Safe Learning Environments training travel fees for 2 staff members.
Supplies	General expenses for program including CACFP meals purchased for centers.
Utilities/Telephone	Utility/telephone expenses for centers & central office.
Local Travel	Gasoline for HS vans.
Parent Activities	Mileage reimbursement to Policy Council parent representatives.
Publications, Ads, & Printing	Copier contracts.
Discretionary Funds	February discretionary spending for education and/or family resource staff.
Payroll Expenses (Non-Contracted)	February payroll for non-contracted staff.
Training	Trauma Informed Care training & license renewal fees for staff.

IN-KIND (NFS)	CURRENT MONTH	YTD	IN-KIND BUDGETED	IN-KIND REMAINING	%
Parents & Volunteer	14,675.42	26,819.10	133,087.00	106,267.90	80%
School District	46.43	46.43	159,076.00	159,029.57	100%
Donations	356.61	1,233.11	44,983.00	43,749.89	97%
TOTAL	\$ 15,078.46	\$ 28,098.64	\$ 337,146.00	\$ 309,047.36	92%

ADMINISTRATIVE COST	CURRENT MONTH	YTD	ADMIN. COST BUDGETED	ADMIN. COST REMAINING
Personnel	9,066.90	18,697.33	118,098.00	99,400.67
Fringe	3,586.04	7,353.00	37,850.00	30,497.00
Travel	75.60	75.60	686.00	610.40
Supplies	16.50	29.19	958.00	928.81
Other	187.98	717.28	25,923.00	25,205.72
TOTAL	\$ 12,933.02	\$ 26,872.40	\$ 183,515.00	156,642.60

FEB. ADMIN. COST	0.9%
YTD ADMIN. COST	1.8%

CREDIT CARD TRANSACTIONS (Bank of America)

MEMO	OBJ. CODE	DEBIT	CREDIT	BALANCE
Quickbooks subscription fee	6001	\$ 141.00	\$ -	\$ 141.00
Food purchased for Night At the Museum event	6002	\$ 302.61	\$ -	\$ 443.61
Shoemaker EHS 1 training 1888836/1306	20-3800	\$ 60.00	\$ -	\$ 503.61
VA Head Start Association Conference fees	20-3800	\$ 1,005.00	\$ -	\$ 1,508.61
DSS central registry forms	5201	\$ 4.60	\$ -	\$ 1,513.21

**SCOTT COUNTY PUBLIC SCHOOL HEAD START AND EARLY HEAD START
SELECTION CRITERIA
2020-2021**

To be eligible for services in Scott County, children must be age 6 weeks to 4 years old. For Head Start, a child must turn 3 years old by the date used to determine eligibility for public school, and be no older than the age required to attend school. According to Virginia Law, a child must be 5 years old by **September 30** of the current year to attend Kindergarten.

Children enrolled as income eligible remain eligible through the second year of their enrollment in Head Start. An income eligible child may be enrolled as of his/her third birthday when it falls after September 30 of the current enrollment year and may be enrolled in Head Start for three years. To enroll for a third year of Head Start, family income must be re-verified.

Any enrollment slots remaining may be filled from the prioritized by area waiting list of over-income children, as long as the income-eligible waiting list under 100% has been exhausted. The total over income children may not exceed 10% of the funded enrollment. Over-income children enrolled in a given year are not automatically eligible the following year, but must again be screened for eligibility.

An additional 35% of children may be between 100-130% of the federal poverty line if the program ensures that it has followed the above criteria. The program has established and implemented outreach, and enrollment policies and procedures to ensure it is meeting the needs of pregnant woman or children, and children with disabilities, before serving children that do not meet the following criteria:

Head Start

1. Age eligible children returning from the preceding school year.
2. Early Head Start transition
3. Foster child or homeless
4. Family is eligible or receiving public assistance through TANF (Temporary Assistance for Needy Families) or the SSI (Supplemental Security Income) program.
5. Income eligible child under 100% of poverty level with a suspected or documented disability.
6. Child with family income at greatest % below 100% of poverty level
7. Oldest income eligible child under 100% of poverty level.
8. Child with special family circumstances. For example: A single parent working or in school, a child in the care of a relative, or a child of an incarcerated parent.

**SCOTT COUNTY PUBLIC SCHOOL HEAD START AND EARLY HEAD START
SELECTION CRITERIA
2020-2021**

Early Head Start

1. Age eligible children returning from the preceding school year.
2. Foster child or homeless
3. Family is eligible or receiving public assistance through TANF (Temporary Assistance for Needy Families) or the SSI (Supplemental Security Income) program.
4. Income eligible child under 100% of poverty level with a suspected or documented disability.
5. Child with family income at greatest % below 100% of poverty level and is working or attending school.
6. Income eligible child under 100% of poverty level.
7. Child with special family circumstances. For example: A single parent working or in school, a child in the care of a relative, or a child of an incarcerated parent.